



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 100-2006

TO: ALL JUDGES AND CLERKS OF COURT OF THE REGIONAL TRIAL COURTS, METROPOLITAN TRIAL COURTS, MUNICIPAL TRIAL COURTS IN CITIES, MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT TRIAL COURTS, SHARI'A DISTRICT COURTS, SHARI'A CIRCUIT COURTS.

SUBJECT: GUIDELINES ON THE REDUCTION OF BOND LIABILITY

In line with the policy of the Court to ensure the efficient and effective collection of liabilities under surety bonds and expedite the administration of justice, the Court sets forth hereunder the following guidelines:

1. **REDUCTION OF BOND LIABILITY** – Following an Order of Forfeiture, the Court may reduce or otherwise mitigate the liability of the bondsmen, **PROVIDED**, the accused has been surrendered or is acquitted. Only in these two instances may Judges reduce or mitigate the liability of the bondsmen. (*RULE 114, SEC 21*).
2. All Judges shall resolve all motions for reconsideration filed by the bondsmen from an Order of Forfeiture within thirty (30) days from the time it is submitted for resolution. (*RULE 37, SEC 4*)
3. An Order granting or denying a motion for reconsideration from an Order of Forfeiture must state clearly the reason for its grant or denial and specifying therein the facts and the law on which it is based.
4. Corollarily, all Judges shall furnish the Office of the Court Administrator a copy of their Order of Forfeiture and the motions for reconsideration submitted by the parties .

Strict compliance is hereby enjoined.

19 July 2006

CHRISTOPHER O. LOCK
Court Administrator