



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 175-2010

EXTENSION OF DETAIL OF OFFICIALS AND PERSONNEL TO THE REGIONAL COURT ADMINISTRATION OFFICE IN THE 7TH JUDICIAL REGION (RCAO-7) AND DESIGNATION OF ADDITIONAL SUPPORT PERSONNEL

Pursuant to En Banc Resolution in A.M. No. 06-11-09-SC dated 14 November 2006, entitled "Implementing the Pilot Project on Enhancing the Autonomy, Accountability and Efficiency of the Judiciary, and the Administration of Justice, Establishing and Operationalizing the Pilot Organization Infrastructure, Providing for General Implementation Arrangements and Other Purposes", the detail of the officials and personnel in the pilot RCAO-7 pursuant to Administrative Order Nos. 16-2008, 16-2008-A, and 86-2008, 01-2009, 17-2009, 39-2009, 56-2009, 91-2009, 174-2009 and 197-2010 is hereby extended for another six (6) months or until 30 June 2011.

1. **Extension of Detail.** The detail of the following personnel to pertinent positions in the RCAO-7, as indicated hereunder, is hereby extended for another six (6) months or until 30 June 2011, except Atty. Francisco S. Pando who shall be detailed until 12 February 2011:

NAME	CURRENT POSITION	DESIGNATION
Atty. Rosemarie S. Pabatao	Clerk of Court V, RTC Branch 22 Cebu City	Assistant Regional Court Administrator for Fiscal Management
Atty. Catherine C. Bagano	Clerk of Court V, RTC Branch 57, Cebu City	Assistant Regional Court Administrator for Financial Accounting and Disbursement
Atty. Francisco S. Pando	Court Attorney IV, OCA Legal Office	Assistant Regional Court Administrator for Administrative Services
Florentino C. Villacruz	Court Interpreter III, RTC Branch 54, Lapu-lapu City	Chief, Personnel Administration Unit, Administrative Services Department
Sheryl A. Reambonanza	Management & Audit Analyst IV, Fiscal Monitoring Division, Court Management Office, OCA	Chief, Payroll and Disbursement Voucher Unit, Financial Accounting and Disbursement Department
Dolores P. Lagrimas	Legal Researcher, RTC Branch 27, Lapu-lapu City	Chief, General Services Unit, Administrative Services Department
Ethel V. Bertulfo	Court Stenographer II, 3 rd MCTC, Daan Bantayan-Medellin,	Personnel Administration Specialist, Administrative Services Department

	Cebu	
Matilda B. Tercero	Clerk IV, OCC, RTC, Lapu-lapu City	Personnel Administration Specialist, Administrative Services Department
Ma. Carla P. Ymbong	Clerk III, RTC Branch 27, Lapu-lapu City	Personnel Administration Specialist, Administrative Services Department
Felicidad L. Elegino	Court Stenographer III, RTC Branch 62, Cebu City	Personnel Administration Specialist, Administrative Services Department
Don Felix A. Gumalo III	Court Interpreter III, RTC Branch 62, Oslob, Cebu	Procurement Specialist, Administrative Services Department
Guendolyn C. Sison	Clerk III, OCC, RTC, Cebu City	Property Management Specialist, Administrative Services Department
Joeuan Cresenciana G. Trinidad	DEMO III, RTC Branch 64, Guihulngan, Negros Oriental	Payroll Specialist, Financial Accounting and Disbursement Department
Maria Luisa R. Basubas	Clerk III, RTC Branch 57, Cebu City	Disbursement Specialist, Financial Accounting and Disbursement Department
Dawn Elizabeth T. Mironotos	Legal Researcher, RTC Branch 22, Cebu City	Budget Specialist, Fiscal Management Department
Concepcion V. Polizon	Records Officer III, OCC, RTC, Cebu City	Budget Specialist, Fiscal Management Department
Melanie M. Rodriguez	Court Stenographer II, 3 rd MCTC, Lazi-San Juan, Siquijor	Disbursement Specialist, Financial Accounting and Disbursement Department
Fredeswinda P. Sagmon	Legal Researcher, RTC Branch 11, Cebu City	Accounting Specialist, Financial Accounting and Disbursement Department
Priscilla V. Adaza	Court Stenographer III, RTC Branch 33, Dumaguete City	Disbursement Voucher Clerk, Financial Accounting and Disbursement Department
Jairus Q. Flores	DEMO II, OCC, RTC, Dumaguete City	Computer Programmer, Administrative Services Department

2. **Detail of Additional Official and Support Personnel.** The following personnel are hereby detailed to pertinent positions in the RCAO-7, as indicated hereunder, for six (6) months or until 30 June 2011.

NAME	CURRENT POSITION	DESIGNATION
Emily J. Castos	Clerk IV, MTCC Canlaon City	Disbursement Voucher Clerk, Financial Accounting and Disbursement Department
Roselle M. Oquiñena	Court Stenographer I, MCTC Tuburan- Tabuelan, Cebu	Disbursement Specialist, Financial Accounting and Disbursement Department

3. **Salaries, Other Compensation and Personnel Benefits of the Designated Personnel.** The designated personnel shall continue to receive their basic monthly salaries. They shall also be authorized to receive all other compensation from JDF and other sources as well as

other personnel benefits at rates consistent with those authorized for the position to which they are designated or their equivalent, provided that those who are receiving higher rates due to their current positions will continue to receive the higher rates.

4. **Officer in Charge (OIC).** Atty. Francisco S. Pando is hereby designated as OIC from 1 January 2011 to 12 February 2011.
5. **Designation on Full-Time Basis.** The designated personnel shall be detailed on full-time basis and shall be freed of all assignments and responsibilities of their current positions.
6. **Expense Allowance.** All personnel detailed to the pilot RCAO shall be entitled to a monthly expense allowance not exceeding 20% of the amount of their current basic salaries, which shall be charged against the JRP-GOP counterpart fund.

This Circular shall take effect on 1 January 2011 until 30 June 2011, unless extended or earlier revoked by the undersigned.

Issued this 28th day of December 2010.


JOSE MIDAS P. MARQUEZ
Court Administrator

Copy furnished:

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Court Management Office, OCA
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Financial Management Services, OCA

Office on Halls of Justice, OCA
Public Information Office
Program Management Office
Office of Administrative Services
Fiscal Management and Budget Office
SC Library Services
The Officer-in-Charge, RCAO-7, Lapu-lapu City
The Official Gazette, National Printing Office,
Diliman, Quezon City