



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 61-2007**

**TO :** ALL JUDGES AND CLERKS OF THE  
REGIONAL TRIAL COURT

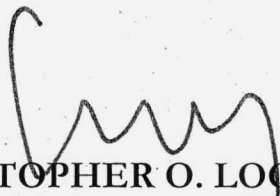
**SUBJECT:** ALL COURT ORDERS ADDRESSED TO  
DSWD RESIDENTIAL FACILITIES COPY  
FURNISHED THE DSWD-NCR FIELD  
OFFICE

In the effort of the Department of Social Welfare and Development (DSWD) to provide care and protective services to individuals who need special care specially those in their residential facilities, the said government agency is requesting that the DSWD-NCR Field Office be furnished with copies of all court orders addressed to its center/institutions concerning their clients.

Henceforth, you are DIRECTED to furnish the DSWD-NCR Field Office with court orders addressed to their center/institution at the following address:

DSWD-NCR Field Office  
# 389 San Rafael St., Legarda, Manila  
telefax number 734-86-46.

May 30, 2007.

  
**CHRISTOPHER O. LOCK**  
Court Administrator