



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 91-2008

DIRECTING THE VARIOUS OFFICES UNDER THE OFFICE OF THE COURT ADMINISTRATOR TO PREPARE STATISTICAL DATA FOR USE IN THE EXHIBIT DURING THE CELEBRATION OF THE 2008 NATIONAL STATISTICS MONTH

WHEREAS, the National Statistics Month (NSM) was first observed in 1990 pursuant to Presidential Proclamation No. 647 signed by then President Corazon C. Aquino on September 20, 1990, *Declaring the Month of October of every Year as the National Statistics Month*;

WHEREAS, the NSM celebration aims to:

1. Promote, enhance and instill awareness and appreciation of the importance and value of statistics to the different sectors of society; and
2. Elicit the cooperation and support of the general public in upgrading the quality and standards of statistics in the country;

WHEREAS, the Supreme Court of the Philippines joins the country in the commemoration of the National Statistics Month;

WHEREAS, the **STATISTICAL REPORTS DIVISION (SRD)** of the Court Management Office is directed to launch an exhibit for the celebration of the National Statistics Month;

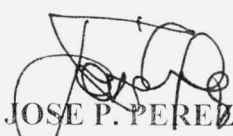
WHEREAS, to carry out this activity, the **SRD** needs to gather *monthly* data from the different OCA offices for the period *July 2007 to June 2008*, to wit:

OFFICE	DATA NEEDED
DCA Reuben P. dela Cruz DCA Antonio H. Dujua DCA Nimfa C. Vilchez ACA Edwin A. Villasor	Number of requests for extension of time to decide cases filed, granted and denied in the first and second level courts, inhibitions of judges, transfer of venue and other miscellaneous matters
Financial Management Office	Collections in the first and second level courts as to fund type (JDF, SAJ, Sheriff's Trust Fund, and Fiduciary Fund)
Legal Office	Number of filed and disposed administrative cases in the first and second level courts
Leave Division, Office of Administrative Services (OAS)	Number of tardiness and absences of personnel in the first and second level courts by court type
Personnel Division, OAS	Number of male and female employees in the first and second level courts and those locally-funded employees detailed in the court.
Records Division, OAS	Number of mails received and sent (ordinary and registered) from and for the first and second level courts

Employees Welfare and Benefits Division, OAS	Number of judges and court personnel who retired both compulsory and optional, gratuity, death – natural and other causes in the first and second level courts
Court Management Office (CMO)	Number of designated special courts, newly-created courts, MTCs/MCTCs converted into MTCCs and judges designated as acting/assisting judges
Fiscal Monitoring Division, CMO	Number of financial audits conducted in the first and second level courts with and without adverse findings
Planning Division, CMO	Number of Administrative Orders, Administrative Circulars, OCA Circulars and other issuances

NOW, THEREFORE, the (a) Statistical Reports Division – CMO is hereby directed to launch an exhibit for the celebration of the National Statistics Month; and (b) the various offices under the Office of the Court Administrator are hereby directed to gather monthly statistical data for the period July 2007 to June 2008 for use in the exhibit during the celebration of the 2008 National Statistics Month to be submitted to the Statistical Reports Division, Court Management Office not later than September 22, 2008.

September 11, 2008.


JOSE P. PEREZ
 Court Administrator

COPY FURNISHED:

Office of the Court Administrator
 Office of the Deputy Court Administrators
 Office of the Assistant Court Administrator Villamor
 Financial Management Office
 Legal Office
 Office of the Administrative Services (OAS)
 Leave Division, OAS
 Personnel Division, OAS
 Records Division, OAS
 Employee Welfare and Benefits Division, OAS
 Court Management Office (CMO)
 Statistical Reports Division, CMO
 Fiscal Monitoring Division, CMO
 Planning Division, CMO