

REPUBLIC OF THE PHILIPPINES

_____,
Plaintiff,

vs.

Civil Case No. _____
For: _____

_____,
Defendant.

x-----x

SUMMONS

TO: _____

GREETINGS:

You are hereby required, within ten (10) days from receipt of this Summons, to file with this Court and serve on plaintiff, your verified Response to the attached Statement of Claim. The form of the required Response is attached hereto.

You are required to submit with your Response certified copies of documents as well as affidavits of any witness to stand as your evidence in this case. You must present the original document/s on the day of hearing.

A motion to dismiss is prohibited and shall not be entertained. Any ground for dismissal should be included in your Response.

Your failure to respond within the 10-day period **AND TO APPEAR AT THE HEARING OF THIS CASE** will authorize the Court to render judgment.

Witness my hand under the seal of this Court, this _____ day of _____,
20____, at _____, Philippines.

BRANCH CLERK OF COURT

NOTE: FOR INQUIRIES, CALL TEL. # _____