



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

CIRCULAR NO. 27-97

TO : ALL REGIONAL TRIAL COURTS,
METROPOLITAN TRIAL COURTS,
MUNICIPAL TRIAL COURTS IN CITIES,
MUNICIPAL TRIAL COURTS AND
MUNICIPAL CIRCUIT TRIAL COURTS;
AND THE INTEGRATED BAR OF THE
PHILIPPINES

SUBJECT : TIMELY INFORMATION REGARDING ABSENCE
OF PRESIDING JUDGE.

In line with suggestions received by the Office of the Court Administrator, and finding the same valid for purposes of saving the time, effort and expense of counsels and litigants, you are hereby advised that -


1. If, for unforeseen causes, the Judge is unable to preside over the hearings set for the day, the Clerk of Court shall, whenever possible, immediately inform the concerned counsels of record through telephone about the absence of the Judge; this is in addition to a written formal notification if time permits.

2. For this purpose, the Clerk of Court shall indicate in the cover of the record of each case the telephone number or numbers of the counsel/s of record;

3. The counsel who has received information about the absence of the Judge may verify the fact, likewise through telephone, from the Clerk of Court concerned.

This Circular shall take effect immediately.

March 31, 1997.


ALFREDO L. BENIPAYO
Court Administrator