



Republic of the Philippines
Supreme Court
Manila

OFFICE OF THE COURT ADMINISTRATOR

CIRCULAR NO. 3-91

TO : ALL JUDGES OF THE COURT OF TAX APPEALS,
REGIONAL TRIAL COURTS, METROPOLITAN TRIAL
COURTS, MUNICIPAL TRIAL COURTS IN CITIES,
MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT TRIAL
COURTS, SHARI'A DISTRICT COURTS AND SHARI'A
CIRCUIT COURTS

SUBJECT : Service of Writs and Court Processes in
connection with Cases involving Foreign
Governments or Instrumentalities thereof

The attention of this Court has been called by the Department of Foreign Affairs, Manila, to persistent complaints from its foreign posts and the foreign embassies in Manila that court processes have been mailed or otherwise delivered to them without coursing the same through the Department.

As the practice complained of is not in consonance with diplomatic practice, this Court had previously issued Memorandum Circular No. 3 dated March 14, 1978, copy of which is herewith attached as Annex "A", and Circular No. 22 dated September 2, 1987, copy of which is likewise herewith attached as Annex "B", advising all judges that court processes and writs issued in connection with cases involving foreign governments or agencies should be forwarded to the Department of Foreign Affairs for proper transmission to the foreign embassies concerned by diplomatic note.

This Court hereby reiterates the herein mentioned Memorandum Circular No. 3 and Circular No. 22, and enjoins strict compliance therewith.

May 20, 1991.


JOSUE N. BELLOSILLO
Court Administrator

Encls.: As stated.

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