



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 269-2015

TO : ALL JUDGES AND PERSONNEL OF THE FIRST AND SECOND LEVEL COURTS

SUBJECT : RULES AND REGULATIONS ON LOCAL ABSENTEE VOTING IN CONNECTION WITH THE MAY 9, 2016 NATIONAL AND LOCAL ELECTIONS

For the **information** and **guidance** of all judges and personnel of the first and second level courts, attached herein is the copy of the Commission on Elections (Comelec) Resolution No. 10003 dated October 14, 2015 entitled *Rules and Regulations on Local Absentee Voting in Connection with the May 9, 2016 National and Local Elections* together with the Application To Avail of Local Absentee Voting (LAV Form No. 01) and the List of Applicants for Local Absentee Voting (LAV Form No. 02).

Copies of the Resolution and LAV forms may be reproduced or downloaded from the Comelec website www.comelec.gov.ph. All duly accomplished application forms and certified Lists of Applicants shall be transmitted not later than March 7, 2016 to the Committee on Local Absentee Voting (CLAV) c/o ECAD, Commission on Elections, 8th Floor, Palacio del Gobernador Bldg., Intramuros, Manila.

For further information, Director Allen Francis B. Abaya may be reached at telephone numbers (02)5284260 and (02)5272986 or mobile number 09175594593

December 10, 2015


JOSE MIDAS P. MARQUEZ
Court Administrator

SEQ. NO.	LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF BIRTH	PLACE OF REGISTRATION			PLACE OF ASSIGNMENT
					PRECINCT #	BARANGAY	MUNICIPALITY/CITY/DISTRICT	
1								

CERTIFICATION

This is to certify that herein applicants are bona fide members/employees of _____ with office address at _____ This is to further certify that the above-named applicants will be assigned on electiondayoutside the place where they are registered votersto perform election-related duties or due to the performance of their functions in covering and reporting on the elections.

(Signature above printed name)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2016, at _____, Philippines.

(Signatureabove printed name)
Officer Authorized to Administer Oath