



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 217-2016

TO : THE OFFICERS AND BOARD OF TRUSTEES OF
THE METROPOLITAN AND CITY JUDGES
ASSOCIATION OF THE PHILIPPINES, INC.
(MeTCJAP)

SUBJECT : 4TH QUARTERLY BOARD MEETING AND
CHRISTMAS PARTY ON 23 NOVEMBER 2016 AT
THE QUEZON CITY SPORTS PLAZA, QUEZON
CITY

The Officers and Board of Trustees of the Metropolitan and City Judges Association of the Philippines, Inc. (MeTCJAP) will hold their 4th Quarterly Board Meeting and Christmas Party on 23 November 2016 at the Quezon City Sports Plaza, Quezon City.

All concerned are hereby authorized to attend the meeting and Christmas party on **OFFICIAL TIME/BUSINESS**, chargeable to local funds if authorized and available, provided that their respective court calendars are properly managed and the parties are duly notified of any cancelled hearings.

Judge Belen G. Salespara-Carasig, Secretary General, MeTCJAP, shall submit a report on the meeting and Christmas party, with a complete list of all the court personnel who attended it, to the Court Management Office; Office of the Court Administrator, within ten (10) days from the conclusion thereof.

17 October 2016


JOSE MIDAS P. MARQUEZ
Court Administrator