



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 71-2017**

**TO : ALL JUDGES, CLERKS OF COURT,  
BRANCH CLERKS OF COURT AND  
OFFICERS-IN-CHARGE/ACTING CLERKS  
OF COURT OF THE SECOND LEVEL  
COURTS**

**SUBJECT : Remittance of Money Exhibit, Proceeds  
from Sale of Exhibits and Fines Imposed  
in Drugs Cases**

Pursuant to Section 20 of Republic Act No. 9165 (RA 9165), otherwise known as "The Comprehensive Dangerous Drugs Act of 2002", all judges, clerks of court, branch clerks of court, and officers-in-charge/acting clerks of court of the second level courts **shall deposit/remitt to the General Fund/Bureau of the Treasury (BTr) the confiscated and forfeited monies in drugs cases.**

The confiscated and forfeited monies referred to in the preceding paragraph shall be properly receipted using the General Fund (GF) official receipt and shall form part of its quarterly report.

Moreover, Section 20 of RA 9165 likewise provides that the proceeds of any sale or disposition of any property which has been confiscated and forfeited in relation thereto shall be used to pay all expenses incurred in the proceedings for the confiscation, forfeiture, custody and maintenance of the property pending disposition, as well as the expenses for publication and other costs defrayed by the court in connection therewith. The proceeds in excess of these expenses shall accrue to the Dangerous Drugs Board (DDB) under **LBP SA No. 3402-2445-76** with Agency Code A5788, and a corresponding official receipt shall be issued therefor.

**The fines imposed by the trial courts, pursuant to Paragraph 3 of Section 87, Article X of RA 9165 and OCA Circular No. 95-2007 dated 3 October 2007, shall likewise be receipted and deposited/remitted to the account of the DDB.**

**A separate booklet of official receipts (ORs) shall be maintained for purposes of collection of the proceeds pertaining to the DDB. This booklet may be purchased from the concerned province, city or municipality or from any government agency/entity, as the case may be, and shall be chargeable to the proceeds from the sale referred to above and to be treated as defrayed expenses by the court. No ORs issued by the Supreme Court of the Philippines shall be used for DDB collections.**

**THE CHIEF**  
**National Cash Accounting Division**  
**BUREAU OF THE TREASURY**  
**Ayuntamiento Building**  
**Corner Cabildo and Aduana Sts., Intramuros, Manila**

**THE CHAIRMAN**  
***Dangerous Drugs Board***  
***3<sup>rd</sup> Flr. DDB-PDEA Bldg., National Government Center***  
***Nia Road, Diliman, Quezon City 1100 Metro Manila***

Copies of the official receipts used for the collections pertaining to the DDB shall be filed as follows:

- Editable/electronic copies of the quarterly reports shall be submitted to the Fiscal Monitoring Division, Court Management Office, Office of the Court Administrator, pursuant to OCA Circular No. 61-2017.

27 March 2017

*[Handwritten signature]*  
/MBC/vivdsi

  
JOSE MIDAS P. MARQUEZ  
Court Administrator

QUARTERLY REPORT OF COLLECTIONS AND REMITTANCES TO THE DANGEROUS DRUGS BOARD (DDB)

For the Quarter Ending \_\_\_\_\_

[illegible]

Prepared by:

Name &amp; Item

**I hereby certify to the correctness of this report**

Subscribed and sworn to this \_\_\_\_ day of \_\_\_\_\_ 2017.

(Name & Item of Accountable Officer)

**(Name & Designation of the Concerned Judge)**