



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 35-2018**

**TO :** ALL CONCERNED MEMBERS OF THE PHILIPPINE COURT EMPLOYEES AND RETIREES MULTI-PURPOSE COOPERATIVE OF THE REGIONAL TRIAL COURT AND METROPOLITAN TRIAL COURT OF QUEZON CITY


**SUBJECT :** ANNUAL GENERAL ASSEMBLY ON 23 MARCH 2018 AT THE HALL OF JUSTICE BASEMENT, QUEZON CITY

The Philippine Court Employees and Retirees Multi-Purpose Cooperative (PCER-MPC) will hold its Annual General Assembly on 23 March 2018, from 1:00 p.m. to 5:00 p.m., at the Hall of Justice Basement, Quezon City.

In connection therewith, all concerned members of the cooperative are hereby authorized to attend the annual general assembly on **OFFICIAL TIME**, provided that there is a prior written permission from the Executive/Presiding Judge and there shall be no disruption of the court calendar.

Mr. Vivencio S. Bacilig, Chairperson of the PCER-MPC, shall submit to the Court Management Office, Office of the Court Administrator, a report on the conduct of the assembly with the complete list of the attendees within ten (10) days from its conclusion.

February 26, 2018

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator