



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 16-2019

TO : THE CONCERNED NATIONAL OFFICERS OF THE PHILIPPINE ASSOCIATION OF COURT EMPLOYEES (PACE)

SUBJECT : EXECOM MEETING ON 22 FEBRUARY 2019 AT THE PACE HEADQUARTERS, MANILA CITY HALL, MANILA


The National Executive Board Officers of the Philippine Association of Court Employees (PACE) will hold its EXECOM meeting on 22 February 2019 from 8:00 a.m. to 5:00 p.m., at the PACE Headquarters, 5th Floor, Room 529, Manila City Hall, Manila.

In connection therewith, the following PACE National Executive Board of Officers are hereby authorized to attend the EXECOM meeting on **OFFICIAL TIME**, provided that there is a prior permission from the Executive Judge/Presiding Judge and no disruption in the court calendar:

NAME	POSITION	STATION
Edmund Sanchez De Javing	National President	RTC, Br. 148, Makati City
Ma. Cristina Carmela I. Japzon	Executive Vice President	RTC, Br. 15, Manila
Rayson M. Mayor	Vice President for NCJR	RTC, Br. 210, Mandaluyong City
Roy M. Mendones	Vice President for Luzon	OCC-RTC, Zambales
Leila L. Cinco	Vice President for Visayas	RTC, Br. 28, Catbalogan City, Samar
Ma. Fatima G. Basan	Vice President for Mindanao	MTC, Tupi, Tupi, South Cotabato
Agnes T. Sapinoso	Treasurer	MTCC, Imus, Cavite
Ma. Teresa L. Umali	Assistant Treasurer	OCC-MeTC, Makati City
Lyvia M. Malate	Auditor	RTC, Br. 66, Talisay, Cebu City
Zenaida A. Magayanes	Assistant Auditor	RTC, Br. 7, Legazpi City
Jennifer V. Pabalan	Secretary General	RTC, Br. 54, Manila
Atty. Maria Fe O. Maloloy-on	Legal Adviser	OCC-MTCC, Davao City
Atty. Pablita M. Migriño	Legal Adviser	OCC-RTC, Pasig City

Mr. Edmund Sanchez De Javing, National President of PACE, shall submit a report to the Court Management Office, Office of the Court Administrator, on the conduct of the meeting, including the complete list of the court personnel who attended the same, within ten (10) days from its conclusion.

30 January 2019


JOSE MIDAS P. MARQUEZ
Court Administrator