



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 160-2019**

**TO : THE NATIONAL OFFICERS AND BOARD OF DIRECTORS OF THE PROCESS SERVERS ASSOCIATION OF THE PHILIPPINES (PROSAPHIL)**

**SUBJECT : 2<sup>ND</sup> NATIONAL OFFICERS AND BOARD OF DIRECTORS' MEETING ON 27 SEPTEMBER 2019 IN ANTIPOLO CITY**

The National Officers and Board of Directors of the Process Servers Association of the Philippines (PROSAPHIL) will hold their 2<sup>nd</sup> National Officers and Board of Directors' Meeting on 27 September 2019, from 8:00 a.m. to 4:30 p.m. at Branch 1, Municipal Trial Court in Cities (MTCC), 2<sup>nd</sup> Floor, Lores Plaza Building, M.L. Quezon Extension, Barangay San Roque, Antipolo City, Rizal.

All concerned are hereby authorized to attend the meeting on **OFFICIAL TIME**, provided that there is a prior permission from the Executive Judge/Presiding Judge and no disruption in the court calendar.

Mr. Eutemio M. Amora, National President of the PROSAPHIL, shall submit to the Court Management Office, Office of the Court Administrator, a report on the meeting with a complete list of the attendees within ten (10) days from its conclusion.

16 September 2019

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator