



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 165-2019**

**TO : ALL JUDGES AND CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS**

**SUBJECT : AMENDMENT OF ANNEX "A" (*LIST OF RTC SINGLE SALA COURTS*) AS RESOLVED BY THE COURT EN BANC IN RESOLUTION DATED 28 AUGUST 2019 IN A.M. NO. 03-8-02-SC (*GUIDELINES ON THE SELECTION AND DESIGNATION OF EXECUTIVE JUDGES AND DEFINING THEIR POWERS, PREROGATIVES AND DUTIES*) DATED 27 JANUARY 2004**

For the information, guidance and strict compliance of all concerned, appended herein as Annex "A" is the 28 August 2019 Resolution in **A.M. No. 03-8-02-SC** (*Guidelines on the Selection and Designation of Executive Judges and Defining their Powers, Prerogatives and Duties*) relative to the amendment of Annex "A" of the Resolution dated 27 January 2004 which enumerates the Regional Trial Court (RTC) Single Sala Courts and their respective nearest RTC Multiple Sala/Single Sala Stations as pairing courts.

Any prior circular from the Office of the Court Administrator on this matter which is contrary to the foregoing is hereby superseded.

19 September 2019

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator



Republic of the Philippines  
Supreme Court  
Manila

EN BANC

NOTICE

Sirs/Mesdames:

*Please take notice that the Court en banc issued a Resolution dated AUGUST 28, 2019, which reads as follows:*

"A.M. No. 03-8-02-SC (Re: Guidelines on the Selection and Designation of Executive Judges and Defining Their Powers, Prerogatives and Duties).- The Court Resolved, upon the recommendation of the Office of the Court Administrator, to

(a) **GRANT** the Letter dated February 16, 2017 of Hon. Dorcas P. Ferriols-Perez, Executive Judge, Regional Trial Court (RTC), Batangas City, Batangas, requesting that Annex 'A' of the resolution dated January 27, 2004 be amended or modified to exclude the RTCs of Batangas City, Batangas, as the pairing courts of Branch 81, RTC, Romblon, Romblon, and Branch 82, RTC, Odiongan, Romblon;

(b) **AMEND** Annex 'A' of the resolution dated January 27, 2004, to read as follows:

LIST OF RTC SINGLE SALA COURTS

STATION	NEAREST RTC MULTIPLE SALA/SINGLE SALA STATION
<i>FIRST JUDICIAL REGION</i>	
RTC, Branch 58, Bucay, Abra	RTC, Bangued, Abra
RTC, Branch 64, Buguias, Benguet	RTC, La Trinidad, Benguet
RTC, Branch 19, Bangui, Ilocos Norte	RTC, Laoag City, Ilocos Norte
RTC, Branch 24, Cabugao, Ilocos Sur	RTC, Vigan City, Ilocos Sur
RTC, Branch 25, Tagudin, Ilocos Sur	RTC, Candon City, Ilocos Sur
RTC, Branch 34, Balaoan, La Union	RTC, San Fernando City, La Union
RTC, Branch 50, Villasis, Pangasinan	RTC, Urdaneta City, Pangasinan
RTC, Branch 53, Rosales, Pangasinan	RTC, Urdaneta City, Pangasinan
RTC, Branch 70, Burgos, Pangasinan	RTC, Alaminos City, Pangasinan

<i>SECOND JUDICIAL REGION</i>	
RTC, Branch 11, Tuao, Cagayan	RTC, Tuguegarao City, Cagayan
RTC, Branch 12, Sanchez Mira, Cagayan	RTC, Aparri, Cagayan
RTC, Branch 33, Ballesteros, Cagayan	RTC, Aparri, Cagayan
RTC, Branch 13, Basco, Batanes	RTC, Aparri, Cagayan
RTC, Branch 14, Lagawe, Ifugao	RTC, Bayombong, Nueva Vizcaya
RTC, Branch 15, Alfonso Lista, Ifugao	RTC, Santiago City, Isabela
RTC, Branch 34, Banaue, Ifugao	RTC, Bayombong, Nueva Vizcaya
RTC, Branch 22, Cabagan, Isabela	RTC, Ilagan, Isabela
RTC, Branch 23, Roxas, Isabela	RTC, Cauayan, Isabela
RTC, Branch 24, Echague, Isabela	RTC, Santiago City, Isabela
RTC, Branch 25, Tabuk, Kalinga	RTC, Lubuagan, Kalinga
<b>RTC, Branch 39, Lubuagan, Kalinga</b>	<b>RTC, Tabuk, Kalinga</b>
RTC, Branch 26, Luna, Apayao	RTC, Aparri, Cagayan
RTC, Branch 38, Maddela, Quirino	RTC, Cabarroguis, Quirino
<i>THIRD JUDICIAL REGION</i>	
RTC, Branch 101, Casiguran, Aurora	RTC, Baler, Aurora
RTC, Branch 40, Palayan City, Nueva Ecija	RTC, Cabanatuan City, Nueva Ecija
RTC, Branch 113, Concepcion, Tarlac	RTC, Capas, Tarlac
RTC, Branch 120, City of San Jose Del Monte, Bulacan	RTC, City of Meycauayan, Bulacan
RTC, Branch 121, City of Meycauayan, Bulacan	RTC, City of San Jose del Monte, Bulacan
<i>FOURTH JUDICIAL REGION</i>	
RTC, Branch 5, Lemery, Batangas	RTC, Taal, Batangas
RTC, Branch 14, Nasugbu, Batangas	RTC, Balayan, Batangas
RTC, Branch 87, Rosario, Batangas	RTC, Lipa, Batangas
RTC, Branch 86, Taal, Batangas	RTC, Lemery, Batangas
RTC, Branch 109, Carmona, Cavite	RTC, Dasmariñas City, Cavite
RTC, Branch 107, Los Baños, Laguna	RTC, Calamba City, Laguna
RTC, Branch 108, Cabuyao City, Laguna	RTC, Sta. Rosa City, Laguna
RTC, Branch 43, Roxas, Mindoro Oriental	RTC, Pinamalayan, Mindoro Oriental
RTC, Branch 44, Mamburao, Mindoro Occidental	RTC, San Jose, Mindoro Occidental
RTC, Branch 163, Coron, Palawan	RTC, Puerto Princesa City, Palawan
RTC, Branch 165, Brooke's Point, Palawan	RTC, Puerto Princesa City, Palawan
RTC, Branch 63, Calauag, Quezon	RTC, Gumaca, Quezon
RTC, Branch 64, Mauban, Quezon	RTC, Lucena City, Quezon
RTC, Branch 65, Infanta, Quezon	RTC, Lucena City, Quezon
RTC, Branch 96, Catanauan, Quezon	RTC, Gumaca, Quezon
RTC, Branch 81, Romblon, Romblon	RTC, Pinamalayan, Oriental Mindoro
RTC, Branch 82, Odiongan, Romblon	RTC, Pinamalayan, Oriental Mindoro
RTC, Branch 106, Cajidiocan, Romblon	RTC, Pinamalayan, Oriental Mindoro
<i>FIFTH JUDICIAL REGION</i>	

RTC, Branch 63, Calabanga, Camarines Sur	RTC, Naga City, <b>Camarines Sur</b>
RTC, Branch 64, Labo, Camarines Norte	RTC, Daet, Camarines Norte
RTC, Branch 49, Cataingan, Masbate	RTC, Masbate City, <b>Masbate</b>
RTC, Branch 50, San Jacinto, Masbate	RTC, Masbate City, <b>Masbate</b>
RTC, Branch 54, Gubat, Sorsogon	RTC, Sorsogon City, <b>Sorsogon</b>
RTC, Branch 55, Irosin, Sorsogon	RTC, Sorsogon City, <b>Sorsogon</b>
RTC, Branch 65, Bulan, Sorsogon	RTC, Sorsogon City, <b>Sorsogon</b>
<i>SIXTH JUDICIAL REGION</i>	
RTC, Branch 13, Culasi, Antique	RTC, <b>Bugasong, Antique</b>
RTC, Branch 64, Bugasong, Antique	RTC, San Jose, Antique
RTC, Branch 68, Dumangas, Iloilo	RTC, Iloilo City, <b>Iloilo</b>
<b>RTC, Branch 76, Januiay, Iloilo</b>	<b>RTC, Iloilo City, Iloilo</b>
RTC, Branch 65, Jordan, Guimaras	RTC, Iloilo City, <b>Iloilo</b>
RTC, Branch 60, Cadiz City, Negros Occidental	RTC, <b>Sagay City, Negros Occidental</b>
RTC, Branch 61, Kabankalan City, Negros Occidental	RTC, Himamaylan, <b>Negros Occidental</b>
<b>RTC, Branch 73, Sagay, Negros Occidental</b>	<b>RTC, Cadiz City, Negros Occidental</b>
<b>RTC, Branch 77, Sipalay, Negros Occidental</b>	<b>RTC, Kabankalan City, Negros Occidental</b>
<i>SEVENTH JUDICIAL REGION</i>	
RTC, Branch 50, Loay, Bohol	RTC, Tagbilaran City, <b>Bohol</b>
RTC, Branch 51, Carmen, Bohol	RTC, Tagbilaran City, <b>Bohol</b>
RTC, Branch 62, Oslob, Cebu	RTC, <b>Argao, Cebu</b>
<b>RTC, Branch 76, Naga City, Cebu</b>	<b>RTC, Talisay City, Cebu</b>
<b>RTC, Branch 77, Carcar City, Cebu</b>	<b>RTC, Naga City, Cebu</b>
RTC, Branch 63, Bayawan City, Negros Oriental	RTC, Dumaguete City, <b>Negros Oriental</b>
RTC, Branch 43, Tanjay, Negros Oriental	RTC, Dumaguete City, <b>Negros Oriental</b>
RTC, Branch 46, Larena, Siquijor	RTC, Dumaguete City, <b>Negros Oriental</b>
<i>EIGHTH JUDICIAL REGION</i>	
RTC, Branch 3, Guiuan, Eastern Samar	RTC, <b>Balangiga, Eastern Samar</b>
RTC, Branch 4, Dolores, Eastern Samar	RTC, <b>Oras, Eastern Samar</b>
RTC, Branch 5, Oras, Eastern Samar	RTC, <b>Dolores, Eastern Samar</b>
<b>RTC, Branch 42, Balangiga, Eastern Samar</b>	<b>RTC, Guiuan, Eastern Samar</b>
RTC, Branch 10, Abuyog, Leyte	RTC, Tacloban City, <b>Leyte</b>
RTC, Branch 11, Calubian, Leyte	RTC, Carigara, <b>Leyte</b>
RTC, Branch 14, Baybay, Leyte	RTC, <b>Hilongos, Leyte</b>
RTC, Branch 15, Burauen, Leyte	RTC, Tacloban City, <b>Leyte</b>
RTC, Branch 17, Palompon, Leyte	RTC, Ormoc City, <b>Leyte</b>
RTC, Branch 18, Hilongos, Leyte	RTC, Maasin City, <b>Southern Leyte</b>
RTC, Branch 16, Naval, Biliran	RTC, Carigara, <b>Leyte</b>
RTC, Branch 37, Caibiran, Biliran	RTC, Carigara, <b>Leyte</b>
RTC, Branch 23, Allen, Northern Samar	RTC, Catarman, <b>Northern Samar</b>



RTC, Branch 38, Gamay, Northern Samar	RTC, Laoang, Northern Samar
RTC, Branch 26, San Juan, Southern Leyte	RTC, <b>Sogod, Southern Leyte</b>
RTC, Branch 39, Sogod, Southern Leyte	RTC, <b>San Juan, Southern Leyte</b>
RTC, Branch 30, Basey, Samar	RTC, Tacloban City, <b>Leyte</b>
RTC, Branch 33, Calbiga, Samar	RTC, Catbalogan, Samar
RTC, Branch 40, Tarangnan, Samar	RTC, Catbalogan, Samar
RTC, Branch 41, Gandara, Samar	RTC, Calbayog City, <b>Samar</b>
<i>NINTH JUDICIAL REGION</i>	
RTC, Branch 3, Jolo, Sulu	RTC, <b>Parang, Sulu</b>
RTC, Branch 4, Parang, Sulu	RTC, <b>Siasi, Sulu</b>
RTC, Branch 25, Siasi, Sulu	RTC, <b>Jolo, Sulu</b>
RTC, Branch 5, Bongao, Tawi-Tawi	RTC, <b>Sapa Sapa, Tawi-Tawi</b>
RTC, Branch 26, Sapa Sapa, Tawi-Tawi	RTC, <b>Bongao, Tawi-Tawi</b>
RTC, Branch 11, Sindangan, Zamboanga del Norte	RTC, <b>Liloy, Zamboanga del Norte</b>
RTC, Branch 27, Siocon, Zamboanga del Norte	RTC, <b>Zamboanga City, Zamboanga del Sur</b>
RTC, Branch 28, Liloy, Zamboanga del Norte	RTC, <b>Sindangan, Zamboanga del Norte</b>
RTC, Branch 23, Molave, Zamboanga del Sur	RTC, Pagadian City, <b>Zamboanga del Sur</b>
RTC, Branch 29, San Miguel, Zamboanga del Sur	RTC, Pagadian City, <b>Zamboanga del Sur</b>
RTC, Branch 30, Aurora, Zamboanga del Sur	RTC, Pagadian City, <b>Zamboanga del Sur</b>
<b>RTC, Branch 31, Imelda, Zamboanga Sibugay</b>	<b>RTC, Ipil, Zamboanga Sibugay</b>
<i>TENTH JUDICIAL REGION</i>	
RTC, Branch 34, Cabadbaran, Agusan Norte	RTC, Butuan City, <b>Agusan del Norte</b>
RTC, Branch 6, Prosperidad, Agusan del Sur	RTC, <b>Bayugan, Agusan del Sur</b>
RTC, Branch 7, Bayugan, Agusan del Sur	RTC, <b>Prosperidad, Agusan del Sur</b>
<b>RTC, Branch 55, Trento, Agusan del Sur</b>	<b>RTC, Bislig City, Surigao del Sur</b>
RTC, Branch 11, Manolo Fortich, Bukidnon	RTC, Malaybalay City, <b>Bukidnon</b>
RTC, Branch 16, Tangub City, Misamis Occidental	RTC, Ozamis City, <b>Misamis Occidental</b>
RTC, Branch 36, Calamba, Misamis Occidental	RTC, Oroquieta City, <b>Misamis Occidental</b>
RTC, Branch 28, Mambajao, Camiguin	RTC, Cagayan de Oro City, <b>Misamis Oriental</b>
RTC, Branch 31, Dapa, Surigao del Norte	RTC, Surigao City, <b>Surigao del Norte</b>
RTC, Branch 32, <b>San Jose, Dinagat Island</b>	RTC, Surigao City, <b>Surigao del Norte</b>
<i>ELEVENTH JUDICIAL REGION</i>	
RTC, Branch 3, Nabunturan, Compostela Valley	RTC, <b>Compostela, Compostela Valley</b>
<b>RTC, Branch 56, Compostela, Compostela Valley</b>	<b>RTC, Nabunturan, Compostela Valley</b>
<b>RTC, Branch 57, Mabini, Compostela Valley</b>	<b>RTC, Tagum City, Davao del Norte</b>
RTC, Branch 7, Baganga, Davao Oriental	RTC, Mati, Davao Oriental
RTC, Branch 32, Lupon, Davao Oriental	RTC, Mati, Davao Oriental
RTC, Branch 21, Bansalan, Davao del Sur	RTC, Digos City, <b>Davao del Sur</b>
RTC, Branch 26, Surallah, South Cotabato	RTC, Koronadal City, <b>South Cotabato</b>
RTC, Branch 28, Lianga, Surigao del Sur	RTC, <b>Bislig City, Surigao del Sur</b>
RTC, Branch 41, Cantilan, Surigao del Sur	RTC, Tandag, Surigao del Sur

<i>TWELFTH JUDICIAL REGION</i>	
RTC, Branch 7, Tubod, Lanao del Norte	RTC, Iligan City, <b>Lanao del Norte</b>
RTC, Branch 21, Kapatagan, Lanao del Norte	RTC, Iligan City, <b>Lanao del Norte</b>
<b>RTC, Branch 26, Wao, Lanao del Sur</b>	<b>RTC, Malabang, Lanao del Sur</b>
RTC, Branch 15, Shariff Aguak (Maganoy), Maguindanao	RTC, Cotabato City, <b>Maguindanao</b>
RTC, Branch 19, Isulan, Sultan Kudarat	RTC, <b>Tacurong City, Sultan Kudarat</b>
RTC, Branch 20, Tacurong, Sultan Kudarat	RTC, <b>Isulan, Sultan Kudarat</b>
RTC, Branch 25, Kalamansig, Sultan Kudarat	<b>RTC, Isulan, Sultan Kudarat</b>

[Amendments in bold]

(c) **TREAT** the inhibited cases raffled to the pairing court as regular case/s raffled to the said court; and

(d) **DIRECT** the judges of the pairing courts to **FORWARD** the inhibited cases currently handled by them pursuant to Annex 'A' of the resolution dated 27 January 2004 to the new pairing courts in consonance with this amended Annex 'A,' provided that said cases are not yet submitted for decision and the parties all agree to the transfer.

A single-*sala* court shall be paired with another single-*sala* court if said court is nearest in terms of geographical location and accessibility, provided that the concerned single-*sala* court has a caseload of not more than three hundred (300), otherwise, the Order of Inhibition shall be forwarded to the next nearest single-*sala* or multiple *sala* court." Hernando, J., on official leave. (adv8)

Very truly yours,

  
**EDGAR O. ARICHETA**  
 Clerk of Court

*copy*

Court Administrator  
 \*HON. JOSE MIDAS P. MARQUEZ (x)  
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ATTY. CARIDAD A. PABELLO (x)  
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 Chief, Legal Office  
 OCA, Supreme Court

HON. DORCAS P. FERRIOLS-PEREZ (reg)  
 Executive Judge  
 Regional Trial Court  
 Batangas City, Batangas

THE PRESIDING JUDGE (reg)  
 Regional Trial Court, Branch 81  
 Romblon, Romblon

THE PRESIDING JUDGE (reg)  
 Regional Trial Court, Branch 82  
 Odiongan, Romblon

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 \*For circularization

 A.M. No. 03-8-02-SC  
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