



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

OCA CIRCULAR NO. 03-2020

**TO : THE NATIONAL OFFICERS AND BOARD OF DIRECTORS OF THE PROCESS SERVERS ASSOCIATION OF THE PHILIPPINES (PROSAPHIL)**

**SUBJECT : 1<sup>ST</sup> NATIONAL OFFICERS AND BOARD OF DIRECTORS MEETING ON 12 MARCH 2020 AT THE 4<sup>TH</sup> FLOOR, CONFERENCE ROOM, PROVINCIAL CAPITOL, NABUNTURAN, DAVAO DE ORO**

The Process Servers Association of the Philippines (PROSAPHIL) will hold its 4<sup>th</sup> National Officers and Board of Directors Meeting on 12 March 2020, from 8:00 a.m. to 4:30 p.m., at the 4<sup>th</sup> Floor, Conference Room, Provincial Capitol, Nabunturan, Davao de Oro.

All concerned are hereby authorized to attend the meeting on **OFFICIAL TIME**, provided that there is a prior permission from the Executive/Presiding Judge and that there shall be no disruption of the court calendar.

Mr. Eutemio M. Amora, National President of PROSAPHIL, shall submit a report to the Court Management Office, Office of the Court Administrator, on the conduct of the meeting, including the complete list of the court personnel who attended the same, within ten (10) days from its conclusion.

15 January 2020

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator