



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 25-2014

TO : THE NATIONAL OFFICERS AND BOARD OF DIRECTORS OF THE REGIONAL TRIAL COURT CLERKS OF COURT ASSOCIATION OF THE PHILIPPINES (RTC-COCAP)

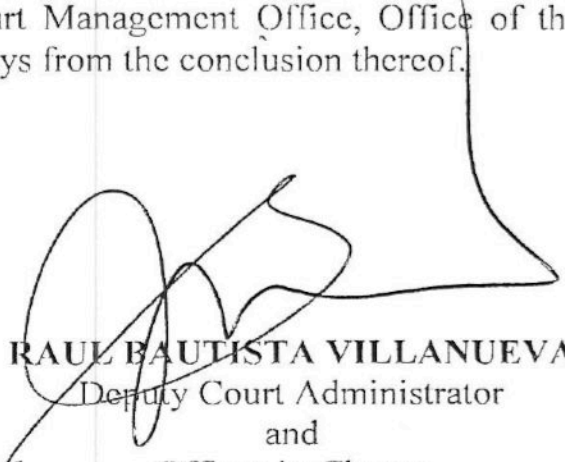
SUBJECT : BOARD MEETING ON FEBRUARY 28, 2014 IN MANILA

The national officers and board of directors of the Regional Trial Court Clerks of Court Association of Philippines (RTC-COCAP) will hold their board meeting on February 28, 2014 in Manila.

All concerned are hereby authorized to attend the board meeting, on **OFFICIAL TIME/BUSINESS**, chargeable to local funds if authorized and available, provided that there is prior permission from the Executive Judge/Presiding Judge and no disruption of the court calendar.

Atty. John Ivan B. Tablizo, President of the association, shall submit a report on the conduct of the meeting with a complete list of all court personnel who attended it to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

February 7, 2014


RAUL BAUTISTA VILLANUEVA
Deputy Court Administrator
and
Officer-in-Charge
Office of the Court Administrator