



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 138-2013

**TO: ALL CLERKS OF COURT AND
OFFICERS-IN-CHARGE OF THE FIRST
AND SECOND LEVEL COURTS**

**SUBJECT: INFORMATION OR NEWS REGARDING
DEATH OF JUDGES AND COURT
PERSONNEL**

Upon receiving any information or news of the death of a judge or court personnel, all Clerks of Court/Officers-in-Charge must verify the information or news. The Clerk of Court or Officer-in-Charge concerned, within forty-eight (48) hours from receiving the information, shall report the matter to the Office of the Court Administrator, by regular mail or through electronic mail at **OCAfeedback@sc.judiciary.gov.ph**, which is preferred, copy furnished the Judicial and Bar Council if the deceased is a judge or court personnel who is also a member of the Bar.

October 29, 2013


JOSE MIDAS P. MARQUEZ
Court Administrator