



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 159-2013**

**TO : THE CONCERNED LOWER COURT OFFICIALS  
AND PERSONNEL**

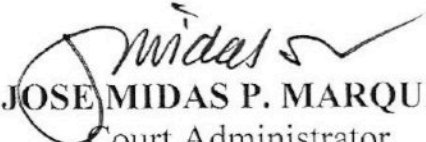
**SUBJECT : FUN RUN ACTIVITY ON DECEMBER 13, 2013**

The Philippine Association of Court Employees (PACE)-Santiago City Chapter, will hold a fun run activity on December 13, 2013. The proceeds of the activity will be used to help court employees who have been adversely affected by typhoon *Yolanda*.

In connection therewith, interested court officials and personnel are hereby authorized to participate in the fun run, on **OFFICIAL TIME**, provided that their respective court calendars are properly managed and the parties are notified of any cancelled hearings. A skeletal force shall be maintained in the courts to attend to official business or transactions.

Mr. Victor Emerito S. Agcaoili, President of PACE-Santiago City Chapter, shall submit a report on the activity with complete list of all the court officials and personnel who attended it to the Court Management Office, Office of the Court Administrator within ten (10) days from the conclusion thereof.

December 2, 2013

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator

