



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 18-2012

**TO : ALL JUDGES AND CLERKS OF COURT OF THE
FIRST AND SECOND LEVEL COURTS**

SUBJECT : CONTACT NUMBERS OF COURT OFFICIALS

In line with the continuing efforts to update the Judiciary Book of the Office of the Court Administrator, and to fully ensure the speedy means of communicating with the judiciary officials, all concerned are hereby **REQUESTED** to **SUBMIT** to this Office through the Court Management Office the landline telephone number of their respective regular sala stations, or in case of its unavailability, the landline telephone number of the Office of the Clerk of Court or a personal mobile number of the Clerk of Court, and of the judges, at their option, within five (5) days from receipt hereof. The e-mail addresses of all concerned, if any, may also be provided.

For strict compliance.

March 13, 2012.


JOSE MIDAS P. MARQUEZ
Court Administrator