



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 28-2012

**TO : THE CONCERNED COURT OFFICIALS AND EMPLOYEES
OF THE REGIONAL TRIAL COURT AND THE
METROPOLITAN TRIAL COURT OF CALOOCAN CITY**

**SUBJECT : PHILIPPINE ASSOCIATION OF COURT EMPLOYEES
(PACE)-CALOOCAN CITY CHAPTER SPORTSFEST ON
APRIL 19 AND 20, 2012**

The Philippine Association of Court Employees (PACE)-Caloocan City Chapter will sponsor a sports festival on April 19 and 20, 2012.

The participants in the sports festival are authorized to attend the activity on **OFFICIAL TIME** provided that there is prior written permission from the Judges. The Executive Judges/Presiding Judges shall see to it that a skeletal force shall be maintained in all branches/offices to ensure that there will be no disruption of official business or transactions of the court on the said dates.

Ms. Azucena A. Berania, Chapter President, PACE-Caloocan City Chapter, shall submit a report to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion of the activity.

April 4, 2012


JOSE MIDAS P. MARQUEZ
Court Administrator