



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 51-2013

**TO : THE NEWLY ELECTED NATIONAL OFFICERS,
NATIONAL CAPITAL JUDICIAL REGION (NCJR)
LOCAL PRESIDENTS, REGIONAL AND EXECUTIVE
BOARD OFFICERS, AND OUTGOING OFFICERS OF
THE JUDICIARY ASSOCIATION OF CLERKS OF THE
PHILIPPINES (JACOPHIL)**

**SUBJECT : OATH TAKING AND 1ST NATIONAL BOARD MEETING
ON MAY 2 TO 3, 2013 AT THE PHILIPPINE
ASSOCIATION OF COURT EMPLOYEES (PACE)
HEADQUARTERS, MANILA CITY HALL**

The newly elected national officers of the Judiciary Association of Clerks of the Philippines (JACOPHIL) will take their oath and will hold their 1st national board meeting, together with the National Capital Judicial Region (NCJR) local presidents, regional and executive board officers, and outgoing officers of the association, on May 2 to 3, 2013 at the Philippine Association of Court Employees (PACE) Headquarters, 5th floor, Manila City Hall.

All concerned are hereby authorized to attend the oath taking and the board meeting on **OFFICIAL TIME/OFFICIAL BUSINESS**, chargeable to local funds if authorized and available, provided that there is a prior permission from the Executive Judge/Presiding Judge and there shall be no disruption of the court calendar.

Mr. Edmund Sanchez De Javing, elected National President of the Association, shall submit a report on the conduct of the activities (with the complete list of all court personnel who attended) to the Court Management Office, Office of the Court Administrator, within ten (10) days from the conclusion thereof.

April 15, 2013


JOSE MIDAS P. MARQUEZ
Court Administrator