



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR No. _____ 53 - 2012

TO : CLERKS OF COURT, BRANCH CLERKS OF COURT AND CLERKS IN CHARGE UNDER THE CASE DELAY AND DOCKET REDUCTION PROJECT (CDDRP) OF SELECTED 1ST AND 2ND LEVEL COURTS

SUBJECT : PARTICIPATION IN CDDRP ACTIVITIES

WHEREAS, the Supreme Court's Judicial Reform Program (JRP) has implemented projects and other activities and interventions to address the perennial problem of case congestion and delay in the hearings and disposal of cases in all court levels. Among such projects are case and docket management training, human resources capacity-building for judges and court personnel, and conduct of dialogues and focus group discussions with other justice sector agencies which are likewise mandated with the prompt and fair administration of justice;

WHEREAS, case decongestion and efficient case management are the key priority reform areas of the Court. With this policy direction, the Court through the Office of the Court Administrator (OCA) and the Program Management Office (PMO) have initially implemented a case decongestion project in the three (3) Regional Trial Courts and one (1) Municipal Trial Court in Cities (MTCC) in Lapu-Lapu City, Cebu where the average number of cases filed is higher than that disposed for each month;

WHEREAS, the conduct of a similar Case Delay and Docket Reduction Project (CDDRP) in 17 selected 1st and 2nd level courts which were found to have had high caseloads is expected to significantly declog the dockets of these courts, eventually improving the overall case disposal rate and overall efficiency in their operations;

WHEREAS, the CDDRP aims to: (1) reduce by at least 10% to 15% the number of pending cases in these selected courts after the recommendations of the diagnostic audit are complied with; (2) identify the specific problems/difficulties of the judges and court personnel in disposing of their pending cases; and (3) develop a docket/case management plan for each court branch;

WHEREFORE, IN VIEW OF THE FOREGOING, the following 1st and 2nd level court personnel are required to attend and participate in the **Users' Testing of the Court Data Entry System on June 14, 2012 at the Court of Appeals (CA) Conference Room, Ground Floor, Annex Building, Ma. Orosa Street, Manila:**

1st batch 8:30 a.m. – 12:00 n.n.		
<u>Binan (Laguna)</u>	RTC Branch 24	Atty. Lovette Joi O. Belza-Reyes, Clerk of Court Ms. Juliet R. Santos, Clerk in Charge (<i>Civil cases</i>)
	RTC Branch 25	Atty. Carol G. Coyoca, Branch Clerk of Court Ms. Vicky B. Paz, Legal Researcher
<u>Bacoor (Cavite)</u>	RTC Branch 19	Atty. Mely H. Vista, Clerk of Court Ms. Adora A. Sapida, Clerk in Charge (<i>Criminal cases</i>)
	RTC Branch 89	Atty. Czarina Arevalo, Clerk of Court Ms. Anita L. Pacariem, Clerk in Charge (<i>Criminal cases</i>)
<u>Marikina City</u>	MeTC Branch 76	Ms. Hanneli Robles-Garay, Branch Clerk of Court Mr. Glen G. Evasco, Court Interpreter Mr. Alejandro F. Icuspit, Clerk in Charge (<i>Criminal cases</i>)
<u>Mandaluyong City</u>	MeTC Branch 59	Ms. Arden M. Rañosa, Branch Clerk of Court Ms. Gerlie P. Lanto, Clerk in Charge (<i>Criminal cases</i>)
<u>Navotas City</u>	MeTC Branch 54	Ms. Maricris Gillamac-Ortiz, Branch Clerk of Court Ms. Romina C. delos Santos, Clerk in Charge (<i>Civil cases</i>)
2nd batch: 1:00-4:00 p.m.		
<u>Antipolo City (Rizal)</u>	RTC Branch 71	Atty. Ruby P. Ferrer, Branch Clerk of Court Ms. Aurea U. Gallano, Clerk in Charge (<i>Civil cases</i>)
	RTC Branch 72	Atty. Ronces Anne S. Reyes-De Leon, Branch Clerk of Court Ms. Hazel J. De los Reyes, Clerk in Charge (<i>Civil cases</i>)
	RTC Branch 74	Atty. Ferdinand M. Mingao, Branch Clerk of Court Ms. Amelia Natividad, Clerk in Charge (<i>Criminal cases</i>)
<u>Paranaque City</u>	MeTC Branch 77	Mr. Virgilio C. David, Branch Clerk of Court Mr. Conrado R. Serzo, Clerk in Charge (<i>Criminal cases</i>)
<u>Pasig City</u>	MeTC Branch 68	Atty. Maria Laarni N. Morillos, Branch Clerk of Court Ms. Maria Cecilia M. Refe, Clerk in Charge (<i>Criminal cases</i>)
	MeTC Branch 72	Ms. Salome R. Virrey, Branch Clerk of Court Ms. Maria Franchesca E. Villaruel, Clerk in Charge

