



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 73-2012

TO: ALL PRESIDING JUDGES, AND CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS IN THE FIRST, THIRD, AND FOURTH JUDICIAL REGION AND THE NATIONAL CAPITAL JUDICIAL REGION

SUBJECT: ASSESSMENT OF CONDITIONS OF COURTS IN AREAS AFFECTED BY THE ONSLAUGHT OF THE SOUTHWEST MONSOON LAST 6-10 AUGUST 2012

All judges in areas affected by the heavy rains and flood brought by the Southwest Monsoon last 6-10 August 2012 are **DIRECTED** to **make an assessment** of the condition of their respective courthouses and determine the extent of damage in their courtrooms, records, and equipment, as well as the actions already taken, and **submit a report** thereon through the OCA webmail at <http://oca.judiciary.gov.ph/contact.php>, within five (5) days from notice. The report shall likewise contain a list of court employees within their branch who were severely affected by the typhoon.

All judges are likewise encouraged to conduct their own relief operations to augment the immediate need of affected court employees within their areas, concurrently with the relief goods drive of the Office of the Court Administrator and the Office of Administrative Services-Supreme Court. However, donors must be limited to judges and court personnel only. Other prospective donors may be referred to the OCA or to other relief operations of other governmental and non-governmental organizations.

August 14, 2012


JOSE MIDAS P. MARQUEZ
Court Administrator