



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 156-2006

TO : ALL CLERKS OF COURT OF THE REGIONAL TRIAL COURTS

SUBJECT : AUTHORITY TO NOTARIZE DOCUMENTS

For your information and guidance, the Court En Banc had issued a resolution dated August 5, 2006 in A.M. No. 02-8-13-SC (Re: 2004 Rules on Notarial Practice), which Resolved among others, to wit:

“x x x

- (f) **AUTHORIZE** the Clerks of Court of the Regional Trial Courts to notarize not only documents relating to the exercise of their official functions but also private documents, subject to the following conditions: (i) all notarial fees charged in accordance with Section 7(o) of the Rule 141 of the Rules of Court, and, with respect to private documents, in accordance with the notarial fee that the Supreme Court may prescribe in compliance with Section 1, Rule V of the 2004 Rules on Notarial Practice, shall be for the account of the Judiciary and (ii) they certify in the notarized documents that there are no notaries public within the territorial jurisdiction of the Regional Trial Court;

x x x.”

November 16, 2006.


CHRISTOPHER O. LOCK
Court Administrator