



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 111-2010

**TO : ALL PRESIDING JUDGES AND CLERKS OF
COURT OF THE REGIONAL TRIAL COURTS**

**SUBJECT : SUBMISSION OF INVENTORY REPORTS ON
ELECTION CONTESTS**

Pursuant to the Resolution of the Court En Banc dated April 27, 2010 in A.M. No. 10-4-1-SC, the courts shall “decide the election contest within thirty (30) days from the date the case is submitted for decision, in no case beyond six (6) months after its filing, unless the Supreme Court authorizes an extension in writing. Failure to comply with this timeline shall be considered a serious offense and shall be ground for disciplinary action against the judge.”

In connection therewith, you are hereby directed to **SUBMIT** within ten (10) days from notice, an inventory of the election contests filed in your respective court, to the Court Management Office, Office of the Court Administrator, using attached Form No. 1.

Thereafter, another inventory shall be submitted on or before December 31, 2010, using attached Forms 2 and 3

For strict compliance.

August 13, 2010


JOSE MIDAS MARQUEZ
Court Administrator

Branch _____
 Station _____
 Judicial Region _____

Form 1. STATUS OF ELECTION CONTESTS

Title of the Case :	
Nature of the Case :	<input type="checkbox"/> Election Protest <input type="checkbox"/> Quo Warranto
Date Filed:	
Initial Action of the Court:	<input type="checkbox"/> given due course <input type="checkbox"/> summarily dismissed* Reason/s:
Date of Summons :	
Date Answer Filed :	
	With Counter Protest? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Answer to Counter Protest Filed :
Date of Preliminary Conference	
Inclusive Dates of Revision of Ballots	
Inclusive Dates of Technical Examination	
Post Revision Determination Resorted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Inclusive Dates of Trial/Presentation of Evidence	
Date Submitted For Resolution/Decision	
Date of Promulgation of Decision	
	Appealed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Entry of Judgment	

***If summarily dismissed, indicate in the column the reason/s:**

- a. Court has no jurisdiction over the subject matter;
- b. Petition is insufficient in form and content
- c. Petition is filed beyond the period prescribed
- d. Filing fee is not paid within the period
- e. Cash deposit is not paid

If not yet terminated, latest status: _____

Prepared by: _____
 Clerk in Charge

Verified by: _____
 Clerk of Court

Noted : _____
 Presiding Judge

Form 2. INVENTORY OF ELECTION PROTESTS

A. Summarily Dismissed

No.	Case No.	Case Title	Date Filed	Reason/s for Dismissal

B. Given Due Course

No.	Case No.	Case Title	Date Filed	Date of Summons	Date Answer Filed	Date of Preliminary Conference	Dates of Revision of Ballots	Dates of Technical Examination	Post Revision Determination	Dates of Trial/Presentation of Evidence	Date Submitted For Decision	Date of Decision	Date of Entry of Judgment

Prepared by: _____
Clerk in Charge

Verified by: _____
Clerk of Court/OIC

Noted : _____
Presiding Judge

Form 3. INVENTORY OF PETITIONS FOR QUO WARRANTO

A. Summarily Dismissed

No.	Case No.	Case Title	Date Filed	Reason/s for Dismissal

B. Given Due Course

No.	Case No.	Case Title	Date Filed	Date of Summons	Date Answer Filed	Date of Preliminary Conference	Dates of Trial/Presentation of Evidence	Date Submitted for Decision	Date of Decision	Date of Entry of Judgment

Prepared by: _____
Clerk in Charge

Verified by: _____
Clerk of Court/OIC

Noted : _____
Presiding Judge