



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

OCA CIRCULAR NO. 124-2010

TO : ALL ASSISTING JUDGES

SUBJECT : Submission of Monthly Accomplishment Report of Case Disposal

All assisting judges are hereby ordered to submit a monthly accomplishment report of their case disposals in the court where they have been designated as such.

The monthly accomplishment reports shall be filed within the first five (5) days of the succeeding month and shall be sent by registered mail to the Office of the Court Administrator and by email to [oca@sc.judiciary.gov.ph](mailto:oca@sc.judiciary.gov.ph). In both instances, the assisting judges should get confirmation receipt of their regular mail and email.

The above required monthly reports are in addition to the regular monthly reports being submitted by the courts.

9 September 2010.

  
JOSE MIDAS P. MARQUEZ  
Court Administrator

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All concerned