



**Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila**

OCA CIRCULAR NO. 156-2014

TO: ALL PENSIONERS/JUDGES and SURVIVORSHIP PENSIONERS

SUBJECT: AUTOMATION OF THE PAYROLL SYSTEM FOR ALL PENSIONERS/JUDGES and SURVIVORSHIP PENSIONERS

Pursuant to OCA Circular No. 56-2004 dated April 20, 2004, pensioners/judges were advised to open an ATM account with the Land Bank of the Philippines for the implementation of the Automated Payroll System (APS) for their monthly pensions/annuities. However, due to the request of some pensioners/judges, the receipt of their monthly pensions/annuities by Modified Disbursement Scheme (MDS) checks was retained.

On February 25, 2014, the Department of Budget and Management issued Circular Letter No. 2013-16 B to promote the use of the Authority to Debit Account (ADA) as a mode of disbursement for all National Government Agencies in order to reduce the volume of outstanding checks, thus, resulting in a more predictable cash outflow in the Bureau of Treasury. The aforementioned DBM circular letter now restricts the issuance of MDS checks as payment of claims.

Accordingly, in compliance with the directive of the abovementioned DBM circular letter, the issuance of MDS checks as payment of the monthly pensions/annuities shall no longer be used for ALL pensioners/judges and survivorship pensioners beginning the Fiscal Year 2015. ALL PENSIONERS/JUDGES AND SURVIVORSHIP PENSIONERS who are receiving their monthly pensions/annuities through MDS checks are hereby required to open an ATM account with any branch of the Land Bank of the Philippines of their choice and to submit a clear copy of the same with the Financial Management Office, Office of the Court Administrator, for inclusion in the ATM payroll of pensions/annuities, on or before the last day of January 2015. The monthly pensions/annuities of pensioners/judges and survivorship pensioners who fail to comply with the abovementioned directive shall not be released.

Similar to the guidelines in the implementation of the Automated Payroll System for the lower courts, any inquiry on individual bank balances shall be effected through enrolment in the I-Access facility of the Land Bank of the Philippines, or through the LBP Phone Banking Facility.

For strict compliance.

December 9, 2014

JOSE MIDAS P. MARQUEZ
Court Administrator