



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

OCA CIRCULAR NO. 169-2018

TO : ALL FIRST AND SECOND LEVEL COURTS

SUBJECT : POLICY TO ENTERTAIN LETTERS ROGATORY  
ONLY WHEN COURSED THROUGH THE PROPER  
DIPLOMATIC CHANNELS

The Honorable Court, En Banc, in its Resolution dated 24 July 2018 in A.M. No. 18-07-03-SC (*Re: Policy to Entertain Letters Rogatory Only When Courshed Through the Proper Diplomatic Channels*), adopted the recommendation of the Office of the Court Administrator (OCA), as concurred in by the Department of Foreign Affairs (DFA), to implement its policy that foreign judicial documents/requests, such as letters rogatory, should only be courshed through the proper diplomatic channels.

In view thereof, all first and second level courts are ENJOINED from giving due course to letters rogatory that were not courshed through the DFA to the OCA, Supreme Court.

For information, guidance and strict observance.

17 August 2018

  
JOSE MIDAS P. MARQUEZ  
Court Administrator