



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

OCA CIRCULAR NO. 96-2019

TO : THE OFFICERS AND MEMBERS OF THE JUDICIAL  
COURT CLERKS ASSOCIATION OF THE PHILIPPINES  
(JCCAP)

SUBJECT : NATIONAL CONVENTION ON 19-21 FEBRUARY 2020  
IN PUERTO PRINCESA CITY, PALAWAN

The Judicial Court Clerks Association of the Philippines (JCCAP) will hold its National Convention on 19-21 February 2020 in Puerto Princesa City, Palawan.

All concerned are hereby authorized to attend the convention on OFFICIAL TIME/BUSINESS, chargeable to local funds if authorized and available, provided that there is a prior permission from the Executive Judge/Presiding Judge and measures taken to ensure that there will be no disruption of the court calendar.

The authority shall be for three (3) days only, including travel time.

Ms. Jennifer V. Pabalan, JCCAP National President, shall submit to the Court Management Office, Office of the Court Administrator, a report on the activity with the complete list of the attendees within ten (10) days from its conclusion.

27 June 2019

  
RAUL BAUTISTA VILLANUEVA  
Deputy Court Administrator

and  
Officer-in-Charge  
Office of the Court Administrator  
(Per Office Order No. 10-2019  
dated 13 June 2019)