



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 140-2019

**TO : BRANCH CLERKS OF COURT OF FIRST AND
SECOND LEVEL COURTS NATIONWIDE**

**RE : SUBMISSION OF SOFTCOPIES OF SEMESTRAL
DOCKET INVENTORY REPORTS FROM
JANUARY 2017 UNTIL PRESENT**

For a more efficient monitoring of cases filed and disposed of by the lower courts, all Branch Clerks of Court of first and second level courts are hereby **DIRECTED** to submit the softcopies of their semestral docket inventory reports from January 2017 until the present, on or before **23 August 2019**, *via* email to oca.semestraldocketreports@sc.judiciary.gov.ph.

For strict compliance.

8 August 2019


JOSE MIDAS P. MARQUEZ
Court Administrator