



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 119-2020

**TO : ALL JUDGES PENSIONERS AND
SURVIVORSHIP PENSIONERS**

**SUBJECT : BI-ANNUAL SUBMISSION OF
PENSIONER'S SURVEY**

In OCA Circular No. 10-2017 dated 17 January 2017, the Supreme Court required the bi-annual submission of Pensioner's Survey Form, together with the supporting documents, by all Judges Pensioners and Survivorship Pensioners to show proof of life and pension entitlement, and enjoining them to regularly submit the following every January and July of every year to avoid delay in the release of their pensions:


1. Duly-accomplished sworn Pensioner's Survey Form administered by the Executive/Presiding Judge having jurisdiction over the place of pensioner's residence;
2. Most recent full-body picture of the pensioner holding the front page of the most recent issue of a newspaper of national circulation (any size);
3. Original copy of the broadsheet's front page held in photo; and
4. Copies of at least two (2) current identification cards/documents issued by an official agency bearing photograph and signature of the pensioner, such as Senior Citizen's card, Passport, Driver's License, PRC ID, Postal ID, or any government office ID.

Considering that all parts of the country have been placed under community quarantine, safety measures are seen necessary for those who may not be able to comply with item 1 of the same circular.

In this regard, pensioners may make arrangements with the Office of the Executive Judge/Presiding Judge having jurisdiction over the place of their residence (as an administering officer), for a virtual appearance/conferencing before him/her, witnessed by the Clerk of Court or any of his/her staff.

This Circular shall take effect immediately.

Issued this 16th day of July 2020.


JOSE MIDAS P. MARQUEZ
Court Administrator



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 10-2017

TO: ALL JUDGES PENSIONERS AND SURVIVORSHIP PENSIONERS
SUBJECT: BI-ANNUAL SUBMISSION OF PENSIONER'S SURVEY FORM

In a number of occasions, pensioners (both Judges and surviving spouses of Judges), have raised their concerns on the delayed or non-receipt of monthly pensions/survivorship pensions. This has been traced to the late or non-submission of Pensioner Survey Forms.

To show proof of life and pension entitlement, a duly-accomplished Pensioner's Survey Form (copy attached), together with the supporting documents, is required on a bi-annual basis, or in January and July of every year, before the monthly pensions are released.

To avoid delay in the release of monthly pensions, all Judges Pensioners and Survivorship Pensioners are strictly enjoined to **REGULARLY SUBMIT** every January and July of every year to the Employee's Welfare and Benefits Division (EWBD), Office of Administrative Services (OAS), Office of the Court Administrator (OCA), Supreme Court, Manila, the following:

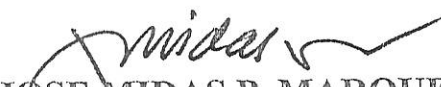
1. Duly-accomplished sworn Pensioner's Survey Form administered by the Executive/Presiding Judge having jurisdiction over the place of pensioner's residence;
2. Most recent full-body picture of the pensioner holding the front page of the most recent issue of a newspaper of national circulation (any size);
3. Original copy of the broadsheet's front page held in photo; and
4. Copies of at least two (2) current identification cards/documents issued by an official agency bearing photograph and signature of the pensioner, such as Senior Citizen's card, Passport, Driver's License, PRC ID, Postal ID, or any government office ID.

Inquiries relative to the Pensioner's Survey Form may be coursed to the EWBD, OAS, OCA at contact number (02) 5234893.

For strict compliance.

This Circular shall take effect immediately.

17 January 2017


JOSE MIDAS P. MARQUEZ
Court Administrator



Republic of the Philippines
 Supreme Court
 Office of the Court Administrator
 Manila

PENSIONER'S SURVEY FORM
 (surviving spouse of the deceased Judge)

Name: _____

Date of Birth:	_____	_____	_____	Sex: _____
	First Name	Middle Name	Last Name	
	Month	Day	Year	

Mailing Address: _____

Contact Number/s (Pensioner): _____

Contact Person: _____ Contact Number/s: _____

Relationship: _____

Specimen Signatures (Pensioner): 1. _____ 2. _____

Current Marital Status: _____ If Remarried, Date of Marriage: _____

Name of Spouse: _____

Identification Cards Presented: 1. _____ 2. _____

I hereby declare under oath, that:

1. I have not contracted another marriage;
2. I shall not, during the period that I am receiving the survivorship pension, appear as counsel before any court in any civil case wherein the Government, or any subdivision or instrumentality thereof is the adverse party, or in any criminal case wherein an incumbent or former officer or employee of the government is accused of an offense committed in relation to his/her office, or to collect any fee for my appearance in any administrative proceedings;
3. I shall not, upon assumption to an elective public office and during my term, receive the monthly pension due me; and
4. I shall immediately inform the Office of the Court Administrator, through the Employee Welfare and Benefits Division, Office of Administrative Services, Supreme Court of such assumption to office.

By affixing my signature/thumbmark below, I certify that the foregoing information given by me is TRUE and CORRECT to the best of my knowledge and belief and that any material misrepresentation or falsity therein shall be construed as an act of fraud to the Supreme Court for which civil and criminal liability can be pursued against me.

Note: If pensioner cannot sign, thumbmark must be witnessed by two (2) persons.

Signature over Printed Name

1. _____

2. _____

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____,
 at _____, affiant exhibited to me his/her
 _____ Identification Card bearing No. _____ as competent evidence of
 identity.

Administering Officer