



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 40 - 2021

TO: ALL JUDGES AND COURT PERSONNEL OF THE
FIRST AND SECOND LEVEL COURTS


RE: WORK SCHEDULE FOR 15 - 24 MARCH 2021

Due to the rising cases of COVID-19 infection, and upon approval of Chief Justice Diosdado M. Peralta, all first and second level courts are authorized to maintain a skeleton force of at least fifty percent (50%) in-court, at the sound discretion of the Presiding Judge and the Clerk of Court of the Office of the Clerk of Court, from 15 March 2021 to 24 March 2021. Those who will not be in-court shall work from home and be subject to the submission of accomplishment reports.

All judges and court personnel are likewise reminded to continue to strictly observe safety protocols.

For strict compliance.

14 March 2021


JOSE MIDAS P. MARQUEZ
Court Administrator