



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 72-2021**


**TO : ALL JUDGES, CLERKS OF COURT, AND  
BRANCH CLERKS OF COURT OF THE FIRST  
AND SECOND LEVEL COURTS**

**SUBJECT: AMENDMENT OF ANNEX "A" (LIST OF RTC  
SINGLE SALA COURTS) AS RESOLVED BY THE  
COURT EN BANC IN RESOLUTION DATED 9  
FEBRUARY 2021 IN A.M. 03-8-02-SC  
(GUIDELINES ON THE SELECTION AND  
DESIGNATION OF EXECUTIVE JUDGES AND  
DEFINING THEIR POWERS, PREROGATIVES  
AND DUTIES) DATED 27 JANUARY 2004**

For the information, guidance and strict compliance of all concerned, appended herein as Annex "A" is the 9 February 2021 Resolution in **A.M. No. 03-8-02-SC** (*Guidelines on the Selection and Designation of Executive Judges and Defining their Powers, Prerogatives and Duties*) relative to the amendment of Annex "A" of the Resolution dated 27 January 2004 which enumerates the Regional Trial Court (RTC) Single Sala Courts and their respective nearest RTC Multiple Sala/Single Sala Stations as pairing courts.

This Circular revokes OCA Circular No. 165-2021 dated 19 September 2019.

04 June 2021

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator



Annex "A"

Republic of the Philippines  
Supreme Court  
Manila

EN BANC

NOTICE

Sirs/Mesdames:

Please take notice that the Court en banc issued a Resolution dated **FEBRUARY 9, 2021**, which reads as follows:

**"A.M. No. 03-8-02-SC** (Re: Guidelines on the Selection and Designation of Executive Judges and Defining Their Powers, Prerogatives and Duties).- Acting on the Memorandum dated November 24, 2020 filed by the Office of the Court Administrator, the Court Resolved to **AMEND** the resolution dated August 28, 2019, to read as follows:

A.M. No. 03-8-02-SC (Re: Guidelines on the Selection and Designation of Executive Judges and Defining Their Powers, Prerogatives and Duties).- The Court Resolved, upon the recommendation of the Office of the Court Administrator, to

(a) GRANT the Letter dated February 16, 2017 of Hon. Dorcas P. Ferriols-Perez, Executive Judge, Regional Trial Court (RTC), Batangas City, Batangas, requesting that Annex 'A' of the resolution dated January 27, 2004 be amended or modified to exclude the RTCs of Batangas City, Batangas, as the pairing courts of Branch 81, RTC, Romblon, Romblon, and Branch 82, RTC, Odiongan, Romblon;

(b) ~~AMEND Annex 'A' of the resolution dated January 27, 2004, to read as follows:~~

LIST OF RTC SINGLE SALA COURTS

STATION	NEAREST RTC MULTIPLE SALA/SINGLE SALA STATION
<i>FIRST JUDICIAL REGION</i>	
RTC, Branch 58, Bucay, Abra	RTC, Bangued, Abra
RTC, Branch 64, Buguias, Benguet	RTC, La Trinidad, Benguet
RTC, Branch 19, Bangui, Ilocos Norte	RTC, Laoag City, Ilocos Norte

RTC, Branch 24, Cabugao, Ilocos Sur	RTC, Vigan City, Ilocos Sur
RTC, Branch 25, Tagudin, Ilocos Sur	RTC, Candon City, Ilocos Sur
RTC, Branch 34, Balaoan, La Union	RTC, San Fernando City, La Union
RTC, Branch 50, Villasis, Pangasinan	RTC, Urdaneta City, Pangasinan
RTC, Branch 53, Rosales, Pangasinan	RTC, Urdaneta City, Pangasinan
RTC, Branch 70, Burgos, Pangasinan	RTC, Alaminos City, Pangasinan
<i>SECOND JUDICIAL REGION</i>	
RTC, Branch 11, Tuao, Cagayan	RTC, Tuguegarao City, Cagayan
RTC, Branch 12, Sanchez Mira, Cagayan	RTC, Aparri, Cagayan
RTC, Branch 33, Ballesteros, Cagayan	RTC, Aparri, Cagayan
RTC, Branch 13, Basco, Batanes	RTC, Aparri, Cagayan
RTC, Branch 14, Lagawe, Ifugao	RTC, Bayombong, Nueva Vizcaya
RTC, Branch 15, Alfonso Lista, Ifugao	RTC, Santiago City, Isabela
RTC, Branch 34, Banaue, Ifugao	RTC, Bayombong, Nueva Vizcaya
RTC, Branch 22, Cabagan, Isabela	RTC, Ilagan, Isabela
RTC, Branch 23, Roxas, Isabela	RTC, Cauayan, Isabela
RTC, Branch 24, Echague, Isabela	RTC, Santiago City, Isabela
RTC, Branch 25, Tabuk, Kalinga	RTC, Lubuagan, Kalinga
RTC, Branch 39, Lubuagan, Kalinga	RTC, Tabuk, Kalinga
RTC, Branch 26, Luna, Apayao	RTC, Aparri, Cagayan
RTC, Branch 38, Maddela, Quirino	RTC, Cabarroguis, Quirino
<i>THIRD JUDICIAL REGION</i>	
RTC, Branch 101, Casiguran, Aurora	RTC, Baler, Aurora
RTC, Branch 40, Palayan City, Nueva Ecija	RTC, Cabanatuan City, Nueva Ecija
RTC, Branch 113, Concepcion, Tarlac	RTC, Capas, Tarlac
RTC, Branch 120, City of San Jose Del Monte, Bulacan	RTC, City of Meycauayan, Bulacan
RTC, Branch 121, City of Meycauayan, Bulacan	RTC, City of San Jose del Monte, Bulacan
<i>FOURTH JUDICIAL REGION</i>	
RTC, Branch 5, Lemery, Batangas	RTC, Taal, Batangas
RTC, Branch 14, Nasugbu, Batangas	RTC, Balayan, Batangas
RTC, Branch 87, Rosario, Batangas	RTC, Lipa, Batangas
RTC, Branch 86, Taal, Batangas	RTC, Lemery, Batangas
RTC, Branch 109, Carmona, Cavite	RTC, Dasmariñas City, Cavite
RTC, Branch 107, Los Baños, Laguna	RTC, Calamba City, Laguna
RTC, Branch 108, Cabuyao City, Laguna	RTC, Sta. Rosa City, Laguna
RTC, Branch 43, Roxas, Mindoro Oriental	RTC, Pinamalayan, Mindoro Oriental
RTC, Branch 44, Mamburao, Mindoro Occidental	RTC, San Jose, Mindoro Occidental
RTC, Branch 163, Coron, Palawan	RTC, Puerto Princesa City, Palawan
RTC, Branch 165, Brooke's Point, Palawan	RTC, Puerto Princesa City, Palawan
RTC, Branch 63, Calauag, Quezon	RTC, Gumaca, Quezon
RTC, Branch 64, Mauban, Quezon	RTC, Lucena City, Quezon

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RTC, Branch 65, Infanta, Quezon	RTC, Lucena City, Quezon
RTC, Branch 96, Catanauan, Quezon	RTC, Gumaca, Quezon
RTC, Branch 81, Romblon, Romblon	RTC, Pinamalayan, Oriental Mindoro
RTC, Branch 82, Odlongan, Romblon	RTC, Pinamalayan, Oriental Mindoro
RTC, Branch 106, Cajidiocan, Romblon	RTC, Pinamalayan, Oriental Mindoro
<i>FIFTH JUDICIAL REGION</i>	
RTC, Branch 63, Calabanga, Camarines Sur	RTC, Naga City, Camarines Sur
RTC, Branch 64, Labo, Camarines Norte	RTC, Daet, Camarines Norte
RTC, Branch 49, Cataingan, Masbate	RTC, Masbate City, Masbate
RTC, Branch 50, San Jacinto, Masbate	RTC, Masbate City, Masbate
RTC, Branch 54, Gubat, Sorsogon	RTC, Sorsogon City, Sorsogon
RTC, Branch 55, Irosin, Sorsogon	RTC, Sorsogon City, Sorsogon
RTC, Branch 65, Bulan, Sorsogon	RTC, Sorsogon City, Sorsogon
<i>SIXTH JUDICIAL REGION</i>	
RTC, Branch 13, Culasi, Antique	RTC, Bugasong, Antique
RTC, Branch 64, Bugasong, Antique	RTC, San Jose, Antique
RTC, Branch 68, Dumangas, Iloilo	RTC, Iloilo City, Iloilo
RTC, Branch 76, Januiay, Iloilo	RTC, Iloilo City, Iloilo
RTC, Branch 65, Jordan, Guimaras	RTC, Iloilo City, Iloilo
RTC, Branch 60, Cadiz City, Negros Occidental	RTC, Sagay City, Negros Occidental
RTC, Branch 61, Kabankalan City, Negros Occidental	RTC, Himamaylan City, Negros Occidental
RTC, Branch 73, Sagay, Negros Occidental	RTC, Cadiz City, Negros Occidental
RTC, Branch 77, Sipalay, Negros Occidental	RTC, Kabankalan City, Negros Occidental
<i>SEVENTH JUDICIAL REGION</i>	
RTC, Branch 50, Loay, Bohol	RTC, Tagbilaran City, Bohol
RTC, Branch 51, Carmen, Bohol	RTC, Tagbilaran City, Bohol
RTC, Branch 62, Oslob, Cebu	RTC, Argao, Cebu
RTC, Branch 76, Naga City, Cebu	RTC, Talisay City, Cebu
RTC, Branch 77, Carcar City, Cebu	RTC, Naga City, Cebu
RTC, Branch 63, Bayawan City, Negros Oriental	RTC, Dumaguete City, Negros Oriental
RTC, Branch 43, Tanjay, Negros Oriental	RTC, Dumaguete City, Negros Oriental
RTC, Branch 46, Larena, Siquijor	RTC, Dumaguete City, Negros Oriental
<i>EIGHTH JUDICIAL REGION</i>	
RTC, Branch 3, Guiuan, Eastern Samar	RTC, Balangiga, Eastern Samar
RTC, Branch 4, Dolores, Eastern Samar	RTC, Oras, Eastern Samar
RTC, Branch 5, Oras, Eastern Samar	RTC, Dolores, Eastern Samar
RTC, Branch 42, Balangiga, Eastern Samar	RTC, Guiuan, Eastern Samar
RTC, Branch 10, Abuyog, Leyte	RTC, Tacloban City, Leyte
RTC, Branch 11, Calubian, Leyte	RTC, Carigara, Leyte

RTC, Branch 14, Baybay, Leyte	RTC, Hilongos, Leyte
RTC, Branch 15, Burauen, Leyte	RTC, Tacloban City, Leyte
RTC, Branch 17, Palompon, Leyte	RTC, Ormoc City, Leyte
RTC, Branch 18, Hilongos, Leyte	RTC, Maasin City, Southern Leyte
RTC, Branch 16, Naval, Biliran	RTC, <b>Caibiran, Biliran</b>
RTC, Branch 37, Caibiran, Biliran	RTC, <b>Naval, Biliran</b>
RTC, Branch 23, Allen, Northern Samar	RTC, Catarman, Northern Samar
RTC, Branch 38, Gamay, Northern Samar	RTC, Laoang, Northern Samar
RTC, Branch 26, San Juan, Southern Leyte	RTC, Sogod, Southern Leyte
RTC, Branch 39, Sogod, Southern Leyte	RTC, San Juan, Southern Leyte
RTC, Branch 30, Basey, Samar	RTC, Tacloban City, Leyte
RTC, Branch 33, Calbiga, Samar	RTC, Catbalogan, Samar
RTC, Branch 40, Tarangnan, Samar	RTC, Catbalogan, Samar
RTC, Branch 41, Gandara, Samar	RTC, Calbayog City, Samar
<i>NINTH JUDICIAL REGION</i>	
RTC, Branch 3, Jolo, Sulu	RTC, Parang, Sulu
RTC, Branch 4, Parang, Sulu	RTC, Siasi, Sulu
RTC, Branch 25, Siasi, Sulu	RTC, Jolo, Sulu
RTC, Branch 5, Bongao, Tawi-Tawi	RTC, Sapa Sapa, Tawi-Tawi
RTC, Branch 26, Sapa Sapa, Tawi-Tawi	RTC, Bongao, Tawi-Tawi
RTC, Branch 11, Sindangan, Zamboanga del Norte	RTC, Liloy, Zamboanga del Norte
RTC, Branch 27, Siocon, Zamboanga del Norte	RTC, <b>Liloy, Zamboanga del Norte</b>
RTC, Branch 28, Liloy, Zamboanga del Norte	RTC, Sindangan, Zamboanga del Norte
RTC, Branch 23, Molave, Zamboanga del Sur	RTC, Pagadian City, Zamboanga del Sur
RTC, Branch 29, San Miguel, Zamboanga del Sur	RTC, Pagadian City, Zamboanga del Sur
RTC, Branch 30, Aurora, Zamboanga del Sur	RTC, Pagadian City, Zamboanga del Sur
RTC, Branch 31, Imelda, Zamboanga Sibugay	RTC, Ipil, Zamboanga Sibugay
<i>TENTH JUDICIAL REGION</i>	
RTC, Branch 34, Cabadbaran, Agusan Norte	RTC, Butuan City, Agusan del Norte
RTC, Branch 6, Prosperidad, Agusan del Sur	RTC, Bayugan, Agusan del Sur
RTC, Branch 7, Bayugan, Agusan del Sur	RTC, Prosperidad, Agusan del Sur
RTC, Branch 55, Trento, Agusan del Sur	RTC, <b>Prosperidad, Agusan del Sur</b>
RTC, Branch 11, Manolo Fortich, Bukidnon	RTC, Malaybalay City, Bukidnon
RTC, Branch 16, Tangub City, Misamis Occidental	RTC, Ozamis City, Misamis Occidental
RTC, Branch 36, Calamba, Misamis Occidental	RTC, Oroquieta City, Misamis Occidental
RTC, Branch 28, Mambajao, Camiguin	RTC, Cagayan de Oro City, Misamis Oriental
RTC, Branch 31, Dapa, Surigao del Norte	RTC, Surigao City, Surigao del Norte
RTC, Branch 32, San Jose, Dinagat Island	RTC, Surigao City, Surigao del Norte
<i>ELEVENTH JUDICIAL REGION</i>	
RTC, Branch 3, Nabunturan, Compostela Valley	RTC, Compostela, Compostela Valley

RTC, Branch 56, Compostela, Compostela Valley	RTC, Nabunturan, Compostela Valley
RTC, Branch 57, Mabini, Compostela Valley	RTC, Tagum City, Davao del Norte
RTC, Branch 7, Baganga, Davao Oriental	RTC, Mati, Davao Oriental
RTC, Branch 32, Lupon, Davao Oriental	RTC, Mati, Davao Oriental
RTC, Branch 21, Bansalan, Davao del Sur	RTC, Digos City, Davao del Sur
RTC, Branch 26, Surallah, South Cotabato	RTC, Koronadal City, South Cotabato
RTC, Branch 28, Lianga, Surigao del Sur	RTC, Bislig City, Surigao del Sur
RTC, Branch 41, Cantilan, Surigao del Sur	RTC, Tandag, Surigao del Sur
<i>TWELFTH JUDICIAL REGION</i>	
RTC, Branch 7, Tubod, Lanao del Norte	RTC, Iligan City, Lanao del Norte
RTC, Branch 21, Kapatagan, Lanao del Norte	RTC, Iligan City, Lanao del Norte
RTC, Branch 26, Wao, Lanao del Sur	RTC, <b>Marawi City</b> , Lanao del Sur
RTC, Branch 15, Shariff Aguak (Maganoy), Maguindanao	RTC, Cotabato City, Maguindanao
RTC, Branch 19, Isulan, Sultan Kudarat	RTC, Tacurong City, Sultan Kudarat
RTC, Branch 20, Tacurong, Sultan Kudarat	RTC, Isulan, Sultan Kudarat
RTC, Branch 25, Kalamansig, Sultan Kudarat	RTC, <b>Cotabato City</b> , Maguindanao

(c) the Order of Inhibition of the single-*sala* court shall be transmitted and the inhibited case raffled among the branches of the pairing multiple-*sala* station. Thereupon, the inhibited case shall be CREDITED to the branch to which the case is raffled as part of its share in the regular raffle of cases. However, the Presiding Judge of the court to which the case is raffled shall hear and decide the same in the court of the inhibiting judge; and

(d) DIRECT the judges of the pairing courts to FORWARD the inhibited cases currently handled by them pursuant to Annex 'A' of the resolution dated 27 January 2004 to the new pairing courts in consonance with this amended Annex 'A,' provided that said cases are not yet submitted for decision and the parties all agree to the transfer.

A single-*sala* court shall be paired with another single-*sala* court if said court is nearest in terms of geographical location and accessibility, provided that the concerned single-*sala* court has a caseload of not more than three hundred (300), otherwise, the Order of Inhibition shall be forwarded to the next nearest single-


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*sala* or multiple *sala* court. [Amendments in bold]

(adv12)

By authority of the Court:

  
EDGAR O. ARICHETA  
Clerk of Court

- OWR -

Court Administrator

\*HON. JOSE MIDAS P. MARQUEZ (x)

Deputy Court Administrators

HON. RAUL B. VILLANUEVA (x)

HON. JENNY LIND R. ALDECOA-DELORINO (x)

HON. LEO T. MADRAZO (x)

Assistant Court Administrators

HON. LILIAN BARRIBAL-CO (x)

HON. MARIA REGINA ADORACION

FILOMENA M. IGNACIO (x)

Supreme Court

ATTY. CARIDAD A. PABELLO (x)

Chief, Office of Administrative Services

ATTY. RUBY E. GARCIA (x)

Chief, Financial Management Office

ATTY. MARILOU MARZAN-ANIGAN (x)

Chief, Court Management Office

ATTY. WILHELMINA D. GERONGA (x)

Chief, Legal Office

OCA, Supreme Court

HON. DORCAS P. FERRIOLS-PEREZ (reg)

Executive Judge

Regional Trial Court

Batangas City, Batangas

THE PRESIDING JUDGE (reg)

Regional Trial Court, Branch 81

Romblon, Romblon

THE PRESIDING JUDGE (reg)

Regional Trial Court, Branch 82

Odiongan, Romblon

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\*For circularization

A.M. No. 03-8-02-SC

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