



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 75-2021

TO : ALL EXECUTIVE JUDGES OF THE SECOND LEVEL COURTS

SUBJECT : INCLUSION OF NOTARIAL DETAILS IN THE CERTIFICATE OF AUTHORITY FOR A NOTARIAL ACT (CANA) ON DOCUMENTS RELATED TO ADOPTION CASES

Acting on the letter-request dated 06 May 2021 of Director Wilma D. Naviamos, Program Management Bureau, Department of Social Welfare and Development (DSWD), all Executive Judges of the second level courts are hereby **DIRECTED** to indicate the notarial details (i.e., the *Document No., Page No., Book No., and Series of (year)*) in the Certificate of Authority For A Notarial Act¹ (CANA) being issued on notarized documents related to adoption cases. This is particularly required in cases of children for intercountry adoption.

For strict compliance.

14 June 2021


JOSE MIDAS P. MARQUEZ
Court Administrator


MMA/ACJ/FBC/rgt/cana

¹ Section 1, Rule IX of A.M. No. 02-8-13-SC, otherwise known as the "2004 Rules on Notarial Practice."