



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

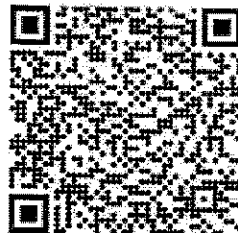
OCA CIRCULAR NO. 126-2021

TO: ALL CLERKS OF COURT OF THE FIRST AND SECOND  
LEVEL COURTS

SUBJECT: COVID-19 VACCINATION MONITORING REPORT

To ensure the vaccination of all judges and court personnel nationwide against COVID-19, and for proper coordination with the National Task Force Against COVID-19, all Clerks of Court of the Office of the Clerk of Court and Branch Clerks of Court **SHALL ACCOMPLISH** the **Monthly COVID-19 Vaccination Report** in the Philippine Judiciary 365 Reports Portal on or before the 20<sup>th</sup> day of each month, for the monthly period beginning on the 16<sup>th</sup> day of the preceding month until the 15<sup>th</sup> day of the succeeding month, starting on or before 20 October 2021.


The **Monthly COVID-19 Vaccination Report** may be accessed through the link [apps.powerapps.com/play/3d6ea1f3-a958-4d4b-898f-d733b1b48ee2?tenantid=2207172e-52da-4370-85b3-62521670935](https://apps.powerapps.com/play/3d6ea1f3-a958-4d4b-898f-d733b1b48ee2?tenantid=2207172e-52da-4370-85b3-62521670935) or by using the QR code below:



The **Monthly COVID-19 Vaccination Report** shall indicate the total number of personnel in each court or office (including contractual and detailed local government unit employees) and the number of vaccinated and unvaccinated personnel. Once a report has been submitted that the presiding judge and all the court personnel have been fully vaccinated, the concerned clerk of court need no longer submit subsequent reports unless new personnel are thereafter appointed in the said court or office.

For your strict compliance.

7 October 2021

  
JOSE MIDAS P. MARQUEZ  
Court Administrator