



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 125-2022**

**TO : ALL JUDGES AND CLERKS OF COURT OF THE  
FIRST AND SECOND LEVEL COURTS**

**SUBJECT : REITERATION OF OCA CIRCULAR NOS. 130-2021  
AND 130A-2021 ON THE DEPOSIT OF COLLECTED  
MEDIATION FEES TO THE PHILIPPINE MEDIATION  
FUND ACCOUNT**

It has come to the attention of this Office that despite the issuance of OCA Circular No. 130-2021 dated 29 October 2021 and OCA Circular No. 130A-2021 dated 4 January 2022, which directed Clerks of Courts to deposit the collected mediation fees to the new SC OCA Mediation Fund Account No. 3472-1010-47 in the Land Bank of the Philippines, several Clerks of Court/ Acting Clerks of Court/ Officers-in-Charge still continue to deposit their collected mediation fees to the old SC-PHILJA-PMC Trust Fund Account No. 3472-1000-08.

On account thereof, all concerned are **REMINDED** that with the transfer of the Philippine Mediation Center Office from the Philippine Judicial Academy to the Office of the Court Administrator (OCA), thereby transferring the administration of the Mediation Trust Fund to the Financial Management Office, OCA, all collected mediation fees shall be deposited to **Land Bank Account No. 3472-1010-47 (The New SC OCA Mediation Fund Account)** as directed by this Office in OCA Circular No. 130-2021 dated 29 October 2021 and OCA Circular No. 130A-2021 dated 4 January 2022.

For strict compliance.

31 May 2022

  
**RAUL B. VILLANUEVA**  
Court Administrator

  
mma/jtn



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 130-2021**

**TO: ALL JUDGES, CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS**

**SUBJECT: DEPOSITS OF MEDIATION FEES INTO THE NEW PHILIPPINE MEDIATION FUND ACCOUNT**

Pursuant to the Resolution of the Court *En Banc* in A.M. No. 21-08-01-SC-PhilJa,<sup>1</sup> dated 5 October 2021, which approved, among others, the transfer of the Philippine Mediation Center Office from the Philippine Judicial Academy to the Office of the Court Administrator (OCA), and the administration by the Financial Management Office (FMO), OCA, of the Mediation Trust Fund, **YOU ARE HEREBY DIRECTED TO DEPOSIT ALL MEDIATION FEES** to the New SC-OCA Mediation Trust Fund Account No. 3472-1010-47, effective **2 November 2021**, and **SUBMIT** a monthly financial report on the collections and deposits made, duly subscribed and sworn to before the Executive Judge/Presiding Judge, attaching therewith a duplicate copy of official receipts and copy of the machine validated deposit slips to the Accounting Division, FMO, OCA, on or before the 10<sup>th</sup> day of the succeeding month.

For your information and strict compliance.

29 October 2021

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator

<sup>1</sup> Proposed Transfer of the Philippine Mediation Center Office from the Philippine Judicial Academy to the Office of the Court Administrator.



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OCA CIRCULAR NO. 130A-2021

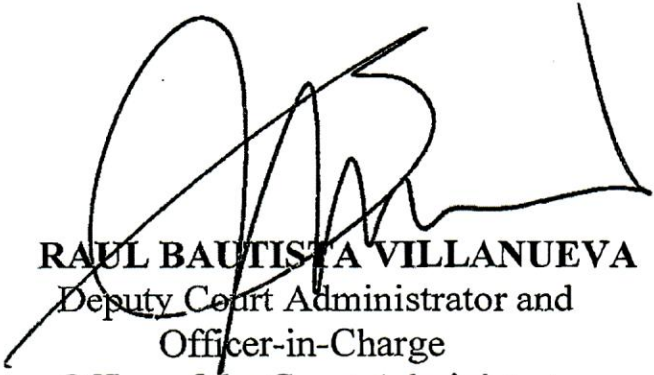
**TO: ALL JUDGES AND CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS**

**SUBJECT: DEPOSITS OF MEDIATION FEES INTO THE AMENDED PHILIPPINE MEDIATION FUND ACCOUNT**

In relation to OCA Circular No. 130-2021 dated 29 October 2021 on the Deposit of Collection of Mediation Fees to the new SC OCA Mediation Trust Fund Account, please be informed that the word "Trust" has been deleted from the account name. As a result, you are hereby **DIRECTED** to deposit the collected mediation fees to the **Landbank - Account No. 3472-1010-47**, with account name "**SC OCA Mediation Fund**".

For your information and guidance:

4 January 2022



**RAUL BAUTISTA VILLANUEVA**  
Deputy Court Administrator and  
Officer-in-Charge

Office of the Court Administrator  
(Per Memo Order No. 108-2021 dtd November 17, 2021)