



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 3-2002

TO : ALL EXECUTIVE JUDGES AND PRESIDING JUDGES OF THE REGIONAL TRIAL COURTS, SHARIA DISTRICT COURTS, METROPOLITAN TRIAL COURTS, MUNICIPAL TRIAL COURTS IN CITIES, MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT TRIAL COURTS AND SHARIA CIRCUIT COURTS

SUBJECT : PERIODIC REPORT ON DETENTION PRISONERS

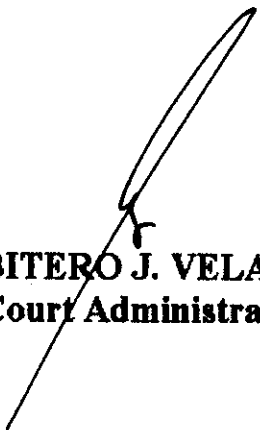
The Supreme Court En Banc in its Resolution dated 29 January 2002, on A.M. No. 02-1-02-SC, Resolved to:

- (a.) **DIRECT** the lower courts to submit a periodic report on detention prisoners to the Office of the Court Administrator thru its Executive Judge, either quarterly or semi-annually;
- (b.) **SEEK** assistance of the Department of Interior and Local Government (DILG) which has jurisdiction over the Bureau of Jail Management and Penology, and likewise the assistance of the local government concerned to require the Jail Warden to submit a regular inventory report of detained prisoners preferably by Branch, to all Executive Judges who have jurisdiction over the accused;
- (c.) **DIRECT** the Executive Judges to attest to the veracity of the reports submitted by the courts/branches within their jurisdiction. Relative to the administrative power of the Executive Judge, the reports on detention prisoners submitted by courts over which the Executive Judge has jurisdiction as well as the reports of the Jail Warden shall be consolidated with his report on Monthly Jail Visitation. Thereafter, all reports shall be submitted to the Court Administrator;
- (d.) **REQUIRE** the Court Management Office of the Office of the Court Administrator to submit a periodic evaluation on the reports on detention prisoners submitted by the lower courts;
- (e.) **APPROVE** the proposed forms submitted by the Task Force relative to directives (a), (b) and (c) to be accomplished by the lower courts as well as by the Jail Warden to serve the purpose of Administrative Circulars Nos. 1-2000 and 9-2000,

All concerned are hereby enjoined to comply with the directives of the
Honorable Court.

For strict compliance.

2 May 2002



PRESBITERO J. VELASCO, JR.
Court Administrator

 CB/rsb/era/detention.com