



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 49-2002

TO : ALL PRESIDING JUDGES AND CLERKS OF COURT
OF THE REGIONAL TRIAL COURTS, SHARI'A
DISTRICT COURTS, METROPOLITAN TRIAL
COURTS, MUNICIPAL TRIAL COURTS IN CITIES,
MUNICIPAL TRIAL COURTS, MUNICIPAL CIRCUIT
TRIAL COURTS AND SHARI'A CIRCUIT COURTS

SUBJECT : SUBMISSION OF COPIES OF COURT SUMMONS,
SUBPOENAE AND OTHER DOCUMENTS TO THE
DEPARTMENT OF FOREIGN AFFAIRS

In view of the request of the Task Force on Passport Irregularities,
you are hereby directed to furnish said office with copies of all court
summons, subpoenae and other documents thru the:

The Director
Consular Records Division
Office of the Consular Affairs
Department of Foreign Affairs
2330 Roxas Blvd., Pasay City 1300

Strict compliance is enjoined.

24 September 2002

PRESBITERO J. VELASCO, JR.
Court Administrator