



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 273-2022

TO : THE OFFICERS AND MEMBERS OF THE COURT STENOGRAPHERS ASSOCIATION OF THE PHILIPPINES (COSTRAPHIL), INC.

SUBJECT: NATIONAL CONVENTION ON 26-28 APRIL 2023 IN DIPOLOG CITY

The Court Stenographers Association of the Philippines (COSTRAPHIL), Inc. will hold its National Convention on 26-28 April 2023 in Dipolog City.

All concerned are hereby authorized to attend the convention on **OFFICIAL TIME/BUSINESS**, chargeable to local funds if authorized and available, provided that there is a prior permission from the Executive Judge/Presiding Judge, measures are taken to ensure that there will be no disruption of the court calendar, and the required health protocols are strictly observed.

The authority shall be for three (3) days only, including travel time.

Ms. Laura C. Velasco, COSTRAPHIL National President, shall submit to the Court Management Office, Office of the Court Administrator, using the link <https://forms.office.com/r/Vhi6q8SKX7>, a report on the activity with the complete list of the attendees within ten (10) days from its conclusion.

07 October 2022

JENNY LIND R. ALDECOA-DELORINO
Deputy Court Administrator
and
Officer-in-Charge
Office of the Court Administrator
(Per Memorandum Order No. 147-2022 dated
05 October 2022)