



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 31-2022

TO : ALL FIRST AND SECOND LEVEL COURTS

SUBJECT : OFFICIAL E-MAIL ADDRESSES OF THE BUREAU OF CORRECTIONS FOR TRANSMITTAL OF ELECTRONIC COPIES OF COURT DECISIONS, RESOLUTIONS, CORRESPONDENCE, AND OTHER PROCESSES

Relative to the information provided by Undersecretary Gerald Q. Bantag, Director General, Bureau of Corrections, all first and second level courts are **DIRECTED** to send the electronic copies of court decisions, resolutions, correspondences, and other processes intended for the Bureau of Corrections, or any of the Persons Deprived of Liberty (PDLs) detained therein, to the following e-mail addresses:

**BuCor Communications Tactical
and Operations Division (CTOD)**

bucoropcen@yahoo.com
bucoropcen17@gmail.com

For information and strict compliance.

10 February 2022



RAUL BAUTISTA VILLANUEVA
Deputy Court Administrator

and
Officer-in-Charge
Office of the Court Administrator
(Per Memorandum Order No. 108-2021
dated 17 November 2021)