



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 32-2023

TO : ALL CLERKS OF COURT OF THE OFFICE OF THE CLERK OF COURT OF MULTIPLE-SALA FIRST AND SECOND LEVEL COURTS, AND THE CLERKS OF COURT OF SINGLE-SALA SECOND LEVEL COURTS

SUBJECT : SUBMISSION OF DATA ON FILED AND DISPOSED CASES FOR THE PERIOD 01 JANUARY 2022 TO 31 DECEMBER 2022

In line with the Supreme Court's Strategic Plan for Judicial Innovations, there is a need to collect updated data on filed and disposed cases in all courts nationwide in order to monitor caseflow in courts and avoid case delays.

Accordingly, all Clerks of Court of the Office of the Clerk of Court of multiple-sala first and second level courts, and the Clerks of Court of single-sala second level courts are hereby **DIRECTED** to submit to the Office of the Court Administrator, **on or before 15 February 2023**, the needed data on filed and disposed cases for the **period 01 January 2022 to 31 December 2022** of the first and second level courts/branches which are under your respective courts' administrative supervision.

Attached is the form to be downloaded, accomplished, and submitted through the following email addresses:

Judicial Region	E-mail Address
RTC-NJCR 1, Manila, Pasig and Malabon	mrc_rtncr1.srd.cmo.oca@judiciary.gov.ph
RTC-NJCR 2, Las Piñas, Mandaluyong, Quezon City, San Juan and Valenzuela	mrc_rtncr2.srd.cmo.oca@judiciary.gov.ph
RTC-NJCR 3, Caloocan, Makati, Muntinlupa, Parañaque, and Pasay	mrc_rtncr3.srd.cmo.oca@judiciary.gov.ph
RTC-NJCR 4, Marikina, Navotas, Taguig	mrc_rtncr4.srd.cmo.oca@judiciary.gov.ph
RTC- 1 st Judicial Region	mrc_rtrcr1.srd.cmo.oca@judiciary.gov.ph
RTC- 2 nd Judicial Region	mrc_rtrcr2.srd.cmo.oca@judiciary.gov.ph
RTC- 3 rd Judicial Region	mrc_rtrcr3.srd.cmo.oca@judiciary.gov.ph
RTC- 4 th Judicial Region 4-1 Laguna, Batangas, Quezon, Oriental Mindoro, Occidental Mindoro, Marinduque and Romblon	mrc_rtrcr4.srd.cmo.oca@judiciary.gov.ph

Re: Submission of Data on Filed and Disposed Cases for the Period 01 January 2022 to 31 December 2022

RTC- 4 th Judicial Region 4-2 Cavite, Rizal and Palawan	mrc_rtrc4-2.srd.cmo.oca@judiciary.gov.ph
RTC- 5 th Judicial Region	mrc_rtrc5.srd.cmo.oca@judiciary.gov.ph
RTC- 6 th Judicial Region	mrc_rtrc6.srd.cmo.oca@judiciary.gov.ph
RTC- 7 th Judicial Region	mrc_rtrc7.srd.cmo.oca@judiciary.gov.ph
RTC- 8 th Judicial Region	mrc_rtrc8.srd.cmo.oca@judiciary.gov.ph
RTC- 9 th Judicial Region	mrc_rtrc9.srd.cmo.oca@judiciary.gov.ph
RTC- 10 th Judicial Region	mrc_rtrc10.srd.cmo.oca@judiciary.gov.ph
RTC- 11 th Judicial Region	mrc_rtrc11.srd.cmo.oca@judiciary.gov.ph
RTC- 12 th Judicial Region	mrc_rtrc12.srd.cmo.oca@judiciary.gov.ph
MeTC - Quezon City, Pasig, Malabon, Marikina, Parañaque, Valenzuela, Navotas, San Juan and Pateros	mrc_metc1.srd.cmo.oca@judiciary.gov.ph
MeTC - Manila, Pasay, Makati and Mandaluyong	mrc_metc2.srd.cmo.oca@judiciary.gov.ph
MeTC - Caloocan, Las Piñas, Muntinlupa and Taguig	mrc_metc3.srd.cmo.oca@judiciary.gov.ph
MTCC-1 st Judicial Region	mrc_mtccr1.srd.cmo.oca@judiciary.gov.ph
MTCC-2 nd Judicial Region	mrc_mtccr2.srd.cmo.oca@judiciary.gov.ph
MTCC-3 rd Judicial Region	mrc_mtccr3.srd.cmo.oca@judiciary.gov.ph
MTCC-4 th Judicial Region	mrc_mtccr4.srd.cmo.oca@judiciary.gov.ph
MTCC-5 th Judicial Region	mrc_mtccr5.srd.cmo.oca@judiciary.gov.ph
MTCC-6 th Judicial Region	mrc_mtccr6.srd.cmo.oca@judiciary.gov.ph
MTCC-7 th Judicial Region	mrc_mtccr7.srd.cmo.oca@judiciary.gov.ph
MTCC-8 th Judicial Region	mrc_mtccr8.srd.cmo.oca@judiciary.gov.ph
MTCC-9 th Judicial Region	mrc_mtccr9.srd.cmo.oca@judiciary.gov.ph
MTCC-10 th Judicial Region	mrc_mtccr10.srd.cmo.oca@judiciary.gov.ph
MTCC-11 th Judicial Region	mrc_mtccr11.srd.cmo.oca@judiciary.gov.ph
MTCC-12 th Judicial Region	mrc_mtccr12.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-1 st Judicial Region	mrc_mtc-mctc1.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-2 nd Judicial Region	mrc_mtc-mctc2.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-3 rd Judicial Region	mrc_mtc-mctc3.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-4 th Judicial Region	mrc_mtc-mctc4.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-5 th Judicial Region	mrc_mtc-mctc5.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-6 th Judicial Region	mrc_mtc-mctc6.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-7 th Judicial Region	mrc_mtc-mctc7.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-8 th Judicial Region	mrc_mtc-mctc8.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-9 th Judicial Region	mrc_mtc-mctc9.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-10 th Judicial Region	mrc_mtc-mctc10.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-11 th Judicial Region	mrc_mtc-mctc11.srd.cmo.oca@judiciary.gov.ph
MTC/MCTC-12 th Judicial Region	mrc_mtc-mctc12.srd.cmo.oca@judiciary.gov.ph
SDC/SCC-9 th and 12 th Judicial Region	mrc_sdc-scc.srd.cmo.oca@judiciary.gov.ph

For strict compliance.

27 January 2023



RAUL B. VILLANUEVA
Court Administrator

