



**Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila**

OCA CIRCULAR NO. 124-2023

TO : ALL FIRST AND SECOND LEVEL COURTS

SUBJECT: EXTENDED DEADLINE OF OCA CIRCULAR NO. 34-2023 (RE: SUBMISSION OF LIST OF ALL ARCHIVED CASES AS OF 31 JANUARY 2023)

In OCA Circular No. 34-2023, all first and second level courts were directed to submit to the Office of the Court Administrator on 15 March 2023, a list of all archived cases in their respective courts as of 31 January 2023.

Considering that a substantial number of courts have yet to comply with the aforementioned directive, the period to submit is hereby **EXTENDED** until **30 April 2023**.

The attached form to be downloaded and accomplished shall be accessed thru the OCA website <https://oca.judiciary.gov.ph/employee-corner/>. Thereafter, the accomplished form shall be submitted using MS Form link <https://forms.office.com/r/G5ei8uNzg9> or QR Code below:



For strict compliance.

21 March 2023


RAUL B. VILLANUEVA
Court Administrator

