



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 138-2023

TO : THE OFFICERS AND MEMBERS OF THE PHILIPPINE ASSOCIATION OF COURT EMPLOYEES-MINDANAO (PACE-MINDANAO)

SUBJECT : 1ST PACE MINDANAO SUMMIT AND SPORTSFEST ON 24-25 AUGUST 2023 IN THE CITY OF KORONADAL, SOUTH COTABATO

The Philippine Association of Court Employees-Mindanao (PACE-Mindanao) will hold its 1st PACE Mindanao Summit and Sportsfest on 24-25 August 2023 in the City of Koronadal, South Cotabato.

All concerned are hereby authorized to attend the summit and sportsfest on **OFFICIAL TIME/OFFICIAL BUSINESS**, chargeable to local funds if authorized and available, provided that there is a prior permission from the Executive Judge/Presiding Judge, measures are taken to ensure that there will be no disruption of the court calendar, and the required health protocols are strictly observed.

The authority shall be for two (2) days only, including travel time.

Ms. Ma. Fatima G. Basan, PACE Vice President for Mindanao, shall submit to the Court Management Office, Office of the Court Administrator, through <https://forms.office.com/r/Vhi6q8SKX7>, a report on the activities with the complete list of the attendees within ten (10) days from the conclusion thereof.

29 March 2023


RAUL B. VILLANUEVA
Court Administrator