



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 142-2023

- TO : ALL JUDGES, CLERKS OF COURT OF THE OFFICE OF THE CLERK OF COURT, AND BRANCH CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS**
- SUBJECT : SUBMISSION OF INVENTORY OF THE INFORMATION TECHNOLOGY (IT) FACILITIES, EQUIPMENT, AND ASSETS OF THE JUDICIARY, AND ACCOMPLISHMENT OF IT NEEDS SURVEY**

Pursuant to Memorandum Order No. 51-2023 dated 27 March 2023 of Honorable Chief Justice Alexander G. Gesmundo, and in line with the vision in the Strategic Plan for Judicial Innovations for 2022-2027 of having a technology-driven Judiciary, there is a need to modernize and enhance court facilities to assist judges, and court personnel in their adjudication functions, as well as to identify their immediate information technology (IT) requirements.

Accordingly, all concerned judges, clerks of court of the Office of the Clerk of Court, and branch clerks of court of the first and second level courts, are hereby **DIRECTED** to **SUBMIT** their respective court's/office's Inventory of IT Facilities, Equipment, and Asset, and **ACCOMPLISH** the IT Needs Survey by using their respective PJ365 accounts **on or before 30 April 2023** in the following links or QR Codes:

IT Needs Survey:

<https://forms.office.com/pages/responsepage.aspx?id=LhcHItpScEOfs2JSFnCTVzK6TpTtYZdFpmKBOD9riXRUNE9CRUg2Q1VINzNCMFIPU1FGVko4UTNURS4u&origin=QRCode&fbclid=IwAR0Qvy9IjnNAv4dX9IGcL3Kf7OjE6c2KrWzhrN4yaQZg4LygE-gBiYS8mOM>

IT Needs Survey



Inventory of Equipment:

https://apps.powerapps.com/mobile/redirect?canvasapp=1&appid=2f022e62-6786-4521-a4fd-f923188a5f18&environmentid=default-2207172e-52da-4370-85b3-625216709357&tenantid=2207172e-52da-4370-85b3-625216709357&sourceurl=https%3A%2F%2Fapps.powerapps.com%2Fplay%2Fe%2Fdefault-2207172e-52da-4370-85b3-625216709357%2Fa%2F2f022e62-6786-4521-a4fd-f923188a5f18%3FtenantId%3D2207172e-52da-4370-85b3-625216709357%26pa_isFromQRCode%3Dtrue&fbclid=IwAR1tSHmEXGnNG7QCdZYZhdCPHdtWVQ_Kl1vnmNYgPCqryFirHsML7LjkJks

Inventory of Equipment



For strict compliance.

29 March 2023



RAUL B. VILLANUEVA
Court Administrator