



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 331-2022

To : ALL JUDGES AND PERSONNEL OF THE
FIRST AND SECOND LEVEL COURTS

SUBJECT : Release of the Monetary Value of the Leave Credits
of Judges and Lower Court Personnel with Pending
Administrative Cases

Please take notice that the Court *En Banc* had issued a Resolution dated 13 September 2022 in A.M. No. 17-08-14-SC Re: Guidelines in the Release of Retirement and/or Terminal Leave Benefits of Justices, Judges, Court has resolved to:

“DIRECT the release of the monetary value of the leave credits of judges and lower court personnel within thirty (30) days from completion of their clearance requirements, regardless of their pending administrative complaints/cases, provided the release of the retirement benefits of judges shall be put on hold pending the resolution of the administrative complaints/cases against them.”

November 28, 2022



RAUL B. VILLANUEVA
Court Administrator