



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 193-2023

TO : ALL JUDGES OF THE FIRST AND SECOND LEVEL COURTS

SUBJECT : ANNUAL CONFERENCE OF THE AMERICAN JUDGES ASSOCIATION ON 09 TO 14 SEPTEMBER 2023 IN HONOLULU, HAWAII

Relative to the Annual Conference of the American Judges Association on 09 to 14 September 2023 at the Waikiki Beach Marriot Resort & Spa, Honolulu, Hawaii, judges are authorized to attend the conference on **OFFICIAL TIME**, including an additional travel time of not more than three (3) days before and three (3) days after the conference subject to compliance with existing requirements on the matter, as approved by Acting Chief Justice Marvic M.V.F. Leonen as indicated in the Memorandum dated 05 May 2023 submitted by the Office of the Court Administrator (OCA).


All participants are **DIRECTED** to **SUBMIT** their respective requests for permission to travel abroad to the OCA which has been **AUTHORIZED** to review the requests with supporting documents and to **ISSUE** the corresponding authority to travel abroad upon determination of compliance with the requirements.

If allowed to travel, the concerned judges should see to it that their respective court calendars are properly managed and no delay will result in the pending cases before them during their absence.

Thereafter, the concerned judges shall **SUBMIT** their respective certificates of attendance and written reports on the conference within thirty (30) days from their return to the Office of the Court Administrator using the link <https://forms.office.com/r/Vhi6q8SKX7>. Failure to comply with this requirement shall bar entitlement to this benefit.

For strict compliance.

12 May 2023


JENNY LIND R. ALDECOA-DELORINO
Deputy Court Administrator
and
Officer-in-Charge
Office of the Court Administrator
(Per Memorandum Order No. 63-2023
dated 04 May 2023)