



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 269-2023

TO : ALL JUDGES AND BRANCH CLERKS OF COURT OF DESIGNATED SPECIAL COMMERCIAL COURTS AND REGIONAL TRIAL COURTS HANDLING INTELLECTUAL PROPERTY RIGHTS CASES

SUBJECT : RULE 1, SEC 6, RULE 21, AND RULE 22 OF A.M. NO. 10-3-10-SC (2020 REVISED RULES OF PROCEDURE FOR INTELLECTUAL PROPERTY RIGHTS CASES) RELATIVE TO THE SUBMISSION OF REPORTS ON THE STATUS OF CASES INVOLVING INTELLECTUAL PROPERTY RIGHTS

In support of the aim of the Intellectual Property Office of the Philippines (IPOP HL) to create a comprehensive data gathering system and enhance the efficiency of Intellectual Property Rights (IPR) case monitoring in the country, and pursuant to the following quoted provisions of A.M. No. 10-3-10-SC (2020 Revised Rules of Procedure for Intellectual Property Rights Cases):

Rule 1
GENERAL PROVISIONS

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SEC. 6. *Duty of the clerk of court.* - It shall be the duty of the branch clerk of court to notify in writing the Director-General of the Intellectual Property Office of the Philippines (IPO) within thirty (30) calendar days after the filing of any action, suit or proceeding involving a copyright, trademark, service mark, patent, industrial design, and utility model, including undisclosed information and technology transfer agreement where the subject matter includes an intellectual property right. *Provided,* that if the action pertains to an application for civil or criminal search warrant in anticipation of an action to be filed, or if such application is incident to a pending action, the notification shall be made within thirty (30) calendar days after the issuance of an order granting or denying the application. Such notice shall set forth: the names and addresses of the litigants and the copyright, trademark,

service mark, patent or design registrations involved and, where applicable, the numbers of their certificates of registrations.

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Rule 21 REPORTORIAL REQUIREMENTS

Within thirty (30) calendar days from the issuance of the decision or final order, the court shall furnish the IPO a copy of the decision or final order.

Rule 22 MONITORING, EVALUATION AND TRAINING

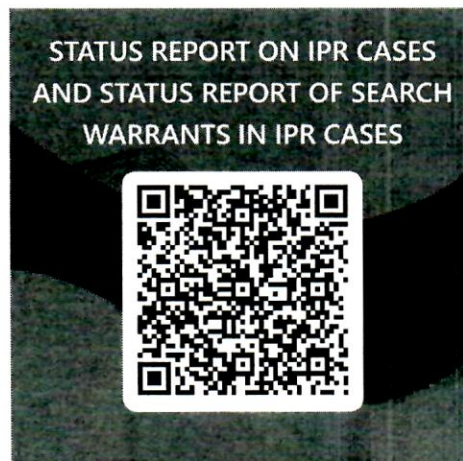
The application of and adherence to these Rules shall be subject to periodic monitoring by the Office of the Court Administrator (OCA) by visitation and submission of data.

For this purpose, all courts covered by these Rules shall accomplish and submit periodic report of data in a form to be generated and distributed by the OCA.

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all concerned judges and branch clerks of court are hereby **DIRECTED** to **SUBMIT** monthly status reports on IPR cases by **ACCOMPLISHING** the **MS Form** (Status Report on Intellectual Property Cases and Status Report of Search Warrants in Intellectual Property Cases) in the following link or **QR Code on or before the tenth (10th) day of the succeeding month**, subject to the directive in OCA Circular No. 122-2022 dated 26 May 2022, that if the concerned court has nothing to report, the submission of the subject report is not necessary:

<https://forms.office.com/r/g3S5itnxPM>



Re: Rule 1, Sec 6, Rule 21, and Rule 22 of A.M. No. 10-3-10-SC (2020 Revised Rules of Procedure for Intellectual Property Rights Cases)

The IPOPHL will be granted access on the data provided by the above reports.

For strict compliance.

02 August 2023



RAUL B. VILLANUEVA
Court Administrator