



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 282-2023

TO : THE INTERIM OFFICIALS OF THE REGIONAL TRIAL COURT CLERKS OF COURT ASSOCIATION OF THE PHILIPPINES (RTC COCAP)

SUBJECT : BOARD MEETINGS ON 18 AUGUST 2023, 08 SEPTEMBER 2023, 27 OCTOBER 2023, AND 10 NOVEMBER 2023

The interim officials of the Regional Trial Court Clerks of Court Association of the Philippines (RTC COCAP) will hold board meetings on 18 August 2023, 08 September 2023, 27 October 2023, and 10 November 2023, in Manila.

All concerned officers are hereby authorized to attend the meetings on **OFFICIAL TIME**, provided that prior permission is obtained from the Executive Judge/Presiding Judge, and measures are taken to ensure that there is no disruption of the court calendar.

Atty. Ma. Jezza C. Rasimo, RTC COCAP Interim Secretary, shall submit to the Court Management Office, Office of the Court Administrator, through <https://forms.office.com/r/Vhi6q8SKX7>, a report on every meeting with the complete list of the attendees within ten (10) days from its conclusion.

11 August 2023


RAUL B. VILLANUEVA
Court Administrator