



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 294-2023

TO : THE CONCERNED OFFICERS AND MEMBERS OF THE FIRST LEVEL CLERKS OF COURT ASSOCIATION OF THE PHILIPPINES, INC. (FLECCAP)

SUBJECT : PREPARATORY MEETINGS ON 28 AND 29 SEPTEMBER 2023 IN BORACAY ISLAND, MALAY, AKLAN

The First Level Clerks of Court Association of the Philippines, Inc. (FLECCAP) will hold Preparatory Meetings on 28 and 29 September 2023 in Boracay Island, Malay, Aklan, in connection with the forthcoming 2023 FLECCAP National Convention, Seminar and Election of Officers on 22-24 November 2023.

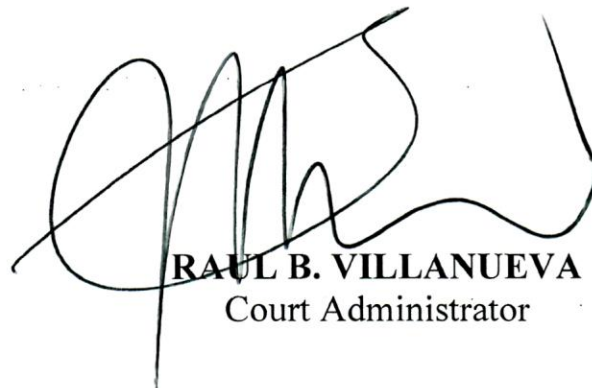
In connection therewith, the following FLECCAP officers and members are hereby authorized to attend the meetings on **OFFICIAL TIME**, provided that there is a prior written permission from the Executive Judge/Presiding Judge, and measures are taken to ensure that there is no disruption of the court calendar:

	NAME	STATION
NATIONAL OFFICERS		
1.	Mr. Gerardo K. Baroy	MTC, Sta. Catalina, Negros Oriental
2.	Ms. Luzviminda G. Hernandez	MTC, Buenavista, Agusan del Norte
3.	Mr. Wendell L. Orcino	Br. 36, MeTC, Quezon City
4.	Mr. Pablo M. Echano, Jr.	MCTC, Sipocot-Lupi, Camarines Sur
5.	Ms. Maria Rhoda S. Anub	MCTC, Bilor-Sevilla, Bohol
6.	Mr. Samuel S. Guillermo	MTC, Palimbang, Sultan Kudarat
7.	Dr. Macario Rufino A. Salva	MCTC, Sarrat-Vintar, Ilocos Norte
8.	Ms. Agnes T. Sapinoso	OCC, MTCC, Imus City, Cavite
9.	Mr. Reynaldo A. Abonador	MTC, Binalbagan, Negros Occidental
10.	Ms. Marjoavic S. Bordado	Br. 3, MTCC, Naga City, Camarines Sur
11.	Atty. Jose R. Ortiz, Jr.	OCC, MeTC, Quezon City
BOARD OF DIRECTORS		
12.	Mr. Vicente F. Tayag	Br. 37, MeTC, Quezon City
13.	Ms. Christine T. Mistica	Br. 97, MeTC, Mandaluyong City
14.	Ms. Zita Montserrat D. Bringas	MTC, Sto. Domingo, Ilocos Sur

15.	Ms. Noralyn H. Espejo	OCC, MTCC, Laoag City, Ilocos Norte
16.	Ms. Olivia C. Castillo	MTC, Alcala, Cagayan
17.	Ms. Geraldine L. Lago	MCTC, Solana-Enrile, Cagayan
18.	Ms. Felicisima D. Almonte	MTC, Cuyapo, Nueva Ecija
19.	Mr. Reniel D. Hernandez	MTC, Sta. Cruz, Mindoro Occidental
20.	Mr. Moises G. Nifras, Jr.	MTC, Hinigaran, Negros Occidental
21.	Mr. Val Alfa G. Vidal	MTCC, Guihulngan City, Negros Oriental
22.	Ms. Marina Remedios F. Adesna	MCTC, Guiuan-Mercedes, Eastern Samar
23.	Mr. Ronaldo C. Bachao	MTCC, Catbalogan City, Samar
24.	Ms. Jeanella Jade A. Veloso	MCTC, Patikul-Panamao-Marungas-Pangutaran-New Panamao, Sulu
25.	Ms. Margarita C. Maagad	Br. 5, MTCC, Cagayan de Oro City, Misamis Oriental
26.	Ms. Maria Luisa F. Elorde-Ellima	OCC, MTCC, Island Garden City of Samal, Davao del Norte
WORKING COMMITTEE MEMBERS		
27.	Mr. Pedro I. Matoes	MTC, Kalibo, Aklan
28.	Ms. Ma. Annalie L. Yasa	MCTC, Altavas-Balete, Aklan
29.	Ms. Gemma F. Tumbagahan	MCTC, Ibajay-Nabas, Aklan
30.	Ms. Mylene D. Sualog	MCTC, Buruanga-Malay, Aklan
31.	Mr. Ramon Manuel Felipe Q. Mayor	MCTC, Makato-Tangalan, Aklan
32.	Mr. Edsel S. Marin	MCTC, New Washington-Batan, Aklan
33.	Ms. Nassia Patrische dela Cruz	MCTC, Malinao-Lezo-Numancia, Aklan
34.	Ms. Neneth M. Paloma	MCTC, Banga-Libacao-Madalag, Aklan

Mr. Gerardo K. Baroy, National President of FLECCAP, shall submit to the Court Management Office, Office of the Court Administrator through <https://forms.office.com/r/Vhi6q8SKX7>, a report on the conduct of the meetings with the complete list of the attendees within ten (10) days from the conclusion thereof.

18 August 2023



RAUL B. VILLANUEVA
Court Administrator