



Republic of the Philippines
Supreme Court
Office of the Court Administrator
Manila

OCA CIRCULAR NO. 347-2023

TO : ALL JUDGES, CLERKS OF COURT OF THE OFFICE OF THE CLERK OF COURT, AND BRANCH CLERKS OF COURT OF THE FIRST AND SECOND LEVEL COURTS

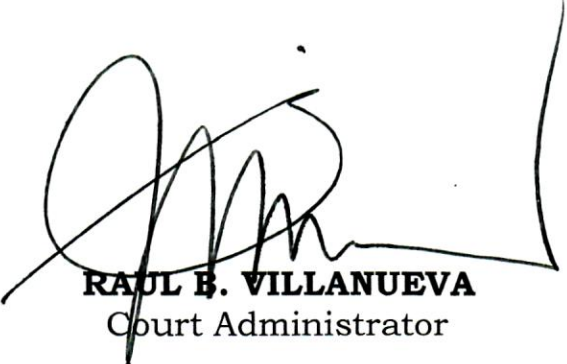
SUBJECT : ATTENDANCE OF PROBATION OFFICERS FROM THE PAROLE AND PROBATION ADMINISTRATION DURING PROMULGATION OF JUDGMENT IN PROBATIONABLE CRIMINAL CASES

In his letter dated 17 August 2023, Hon. Jesus Crispin C. Remulla, Secretary, Department of Justice (DOJ), relayed the DOJ's initiative to enhance the rehabilitation and reintegration process of offenders, in which probation officers from the Parole and Probation Administration (PPA) can play a crucial role to facilitate the same, to directly receive essential information about the sentence, terms, and conditions imposed by the respective courts, and consequently, to ensure a seamless transition from incarceration to community-based supervision. Relatedly, the attendance of probation officers in sentencing hearings or during promulgation of judgment in probationable criminal cases will serve as an opportunity for immediate coordination between the Judiciary and the PPA.

Accordingly, all concerned are hereby **DIRECTED** to give notice to the PPA of the scheduled promulgation of judgment in criminal cases in your respective courts, so that the probation officers of the PPA can attend the same and determine if the possible penalty of imprisonment imposed on an accused, if found guilty for the offense charged, is probationable in order to prepare for any possible referral to the concerned PPA.

For strict compliance.

10 October 2023



RAUL B. VILLANUEVA
Court Administrator